Nancy Reuben Primary School

EYFS Practitioners

Job Description

Our ideal EYFS practitioners will be creative, highly-energetic, outstanding with children and dedicated to having fun. You will have knowledge of the Early Years Foundation Stage and be able to scaffold an environment for child-led, play-based learning. You will join a dynamic team and work together to provide wonderful opportunities for children to explore and develop.

Key Responsibilities:

1. To be responsible for own professional development and be pro-active in attending relevant training opportunities.

2. To assist in developing resources in the setting as necessary.

3. To assist and support transitions between EYFS classes and other settings.

4. To ensure equal opportunities; developing an inclusive provision and practice, to meet the needs of all children and their families.

5. To maintain positive working relationships with relevant external professionals and to work in partnership with other agencies.

6. To be an outstanding ambassador for Early Years at NRPS representing the setting professionally at all times with the school and wider community maintaining the setting's integrity.

7. To attend staff training and other staff meetings as required.

Additionally, as a practitioner working in EYFS at Nancy Reuben Primary School

- To effectively deliver the EYFS ensuring that the individual needs and interest of children in the setting are met (in conjunction with other team members)

- To keep records of your key children's development and learning journeys and share with parents, carers and other key adults in the child's life.

- To develop and maintain strong partnerships and communication with parents/carers to facilitate day-to-day caring and early learning needs.

- To ensure the provision of a high-quality environment to meet the needs of individual children having an awareness of any disabilities, family cultures and medical histories.

- To advise the Head of EYFS of any concerns, e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary.

- To be flexible within working practices of the setting, undertaking other responsible duties where needed, such as domestic tasks, preparation of snack meals, cleansing of equipment, etc.

- To read, understand and adhere to all policies and procedures relevant to your role and the safe running of the setting.

- To develop your role within the team, especially with regard to being a Key Worker

- To keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the job.

- To support nursery assistants, students and volunteers.

- To ensure good standards of safety, hygiene and cleanliness are maintained at all times.

Personnel Specification – EYFS Practitioner

Attributes	Criteria	How Identified	Rank
Education and Training	1. Minimum of a relevant and recognised Level 3 childcare qualification	A	Essential
	2. Evidence of recent professional development	A & I	Desirable
	3. Willingness to continue learning with professional development including visits to other settings	A & I	Essential
	4. Ability to speak and write English to a very high standard	A & I	Essential
	5. Paediatric First Aid certificate or willingness to refresh	A	Desirable
Relevant Experience	6. Experience working with EYFS children	A & I	Essential
	7. Experience of working in an early year setting	A & I	Essential
	8. Experience of implementation of EYFS Curriculum	A & I	Essential
	9. Experience of working in partnership with parents	A & I	Essential
General and Special Knowledge	10. Knowledge of relevant legislation such as safeguarding and child protection	A & I	Essential
	11. Knowledge of Child Development and children's needs	A & I	Essential
	12. Ability to work with parents/carers/families	A & I	Essential
Skills and Abilities	13. Ability to communicate well with adults and children	A & I	Essential
	14. Ability to work as part of a team	A	Essential
	15. Ability to write legibly	A	Desirable
	16. Good presentation skills	A	Desirable
	17. Possess a level of general computer literacy with a range of IT skills.	A & I	Desirable
	18. Good organisational skills	A & I	Desirable
	19. Ability to demonstrate creative abilities	A & I	Desirable
Any Additional Factors	20. Understanding of Equal Opportunities and Inclusion	A & I	Essential
	21. Awareness of Health & Safety and practical Hygiene issues	A & I	Essential
	22. Ability, flexibility and willingness to take on other responsibilities or duties as deemed necessary	A & I	Essential

Key: A = Application I = Interview