

Name

Date

KS2 Pupil Acceptable Use Agreement



- I will only use my own login and password and will keep my details private.
- I will only use the laptop with my number on unless I have the permission of an adult.
- I will not leave my laptop unattended when I have logged on and will lock my computer if I step away.
- I will not get a laptop out of the cabinet without an adult present.
- I will handle laptops correctly by holding them at the sides of the base and not by the screen.
- If I notice any problems with my laptop, I will report it to an adult immediately.
- I will not access other people's files or send pictures of anyone without their permission.
- I will only email people I know, or that my parent/teacher has approved and the messages I send will be polite and sensible.
- I will only use apps and websites that an adult has chosen.
- I will tell an adult if we see anything we are uncomfortable with.
- I will not touch any other children's laptops.
- I will not use my water bottle near the laptops and will keep them on the floor whilst working.
- I will put my laptop away neatly and carefully in the correct slot. I will put my laptop back on to charge by plugging the charger cable in.
- To protect myself and other pupils, if I see anything I am unhappy with or receive messages I do not like, I will immediately close the page and tell a teacher or adult.

I understand that if I break this Acceptable Use Policy, I might not be able to use the laptops.

Signed

I understand that if I break or damage any devices, my parents may be charged.

Signed

Name

Date

KS1 Pupil Acceptable Use Agreement



- I will only use the internet when an adult is with me.
- I will follow an adult's rules about how to hold and carry devices.
- I can click on the buttons or links when I know what they do.
- I can search the Internet with an adult.
- I will always ask if I get lost on the Internet.
- I can send and open emails with an adult.
- I can write polite and friendly emails to people that I know.
- I will tell an adult if I find something that I don't like on the Internet.
- I will not tell anyone my passwords.

I know that if I break these rules on purpose, my teacher will have to tell my parents/guardians.

Signed