This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.

**Essential Requirements**

a) Literacy and Numeracy GSCE minimum of Grade C

b) Experience of working with relevant age groups within a learning environment.

c) Experience of general clerical/ administrative work.

d) A Minimum of 1 year’s experience of working with children with Special Educational Needs and particularly children with behaviour needs.

e) Experience of working 1:1 with a child in Key Stage 2

f) Excellent spoken and written English

**Knowledge, Skills and Abilities**

g) Ability to work well as part of a team.

h) An understanding of classroom roles and responsibilities.

i) Able to use basic ICT including computer, audio, video equipment and photocopier.

j) Ability to relate well to children and adults.

k) Ability to observe, monitor and provide constructive feedback on pupils progress.

l) Ability to provide necessary personal care to children.