

Church of England Birmingham Independent Admission Appeals - TIMELINE FOR APPEALS 2019/20

Appeal applications should be made in writing to the Chair of Governors for any Church of England Birmingham school which is its own Admissions Authority ie an Academy or Voluntary Aided (VA) school. Please ask the school/Academy for an Appeal Form. (For any other school, application should be made to the Local Authority within which the school is situated). You must give written reasons for your appeal.

You will be given at least 10 school day's notice of your appeal hearing date. Any additional evidence you wish to submit must be received by the Clerk at least 5 school days before the appeal hearing date. The decision letter following the appeal will be sent within 5 school days of the hearing wherever possible.

Admission Appeals for children due to start **Secondary School in September 2019**

If your child is due to start secondary school (Year 7 entry) in September 2019, you can appeal if you were refused a place at one of your preferred schools.

National Secondary Offer Day – Friday, 01 March 2019.

Deadline for lodging appeals – Friday, 29 March 2019.

Appeals received by Friday, 29 March will be heard by Monday, 17 June 2019.

Appeals received after 29 March 2019 (late appeals) will be heard by Monday, 17 June 2019 where possible, or within 30 school days of the appeal being lodged. It may not be possible to hear late appeals before the start of the new school year in September 2019.

Admission Appeals for children due to start **Infant, Junior or Primary School in September 2019**

If your child is due to start Infant (YR), Junior (Y3) or Primary School (YR) in September 2019, you can appeal if you were refused a place at one of your preferred schools.

National Offer Day - Tuesday, 16 April 2019.

Deadline for lodging appeals - Monday, 03 June 2019.

Appeals received by Monday, 03 June 2019 will be heard by Friday, 06 September 2019.

Appeals received after Monday, 03 June 2019 (late appeals) will be heard by Friday, 06 September 2019 where possible, or within 30 school days of the appeal being lodged, whichever is later. While we will endeavour to hear on-time appeals before the end of the Summer Term 2019, it may not be possible to hear late appeals before the start of the new school year in September 2019.

In-year Admission Appeals

If your child has been refused a place at one of your preferred schools (primary or secondary) **outside the normal round of admissions** (ie at any time other than as above), you can appeal and your appeal must, where possible, be heard within 30 school days of the appeal being lodged. In-year Appeal applications must be made in writing to the Chair of Governors for the school. Please ask the school for an Appeal Form.

Please note that no appeals will be heard between 22 July 2019 and Monday, 02 September 2019.