



PO Box 837  
Sufficiency and Participation Team  
Children and Families  
Leeds  
LS1 9PZ

Tel: 0113 3785945

Email: [educ.school.organisation@leeds.gov.uk](mailto:educ.school.organisation@leeds.gov.uk)

7 May 2019

Dear Parents and Carers,

**Proposal to increase primary school places at Micklefield Church of England Voluntary Controlled Primary School**

Following the consultation to expand the school, at its meeting on 17 April Leeds City Council's Executive Board approved the recommendation to publish a Statutory Notice in relation to the proposal to expand the school.

A Statutory Notice was published in the Yorkshire Evening Post on Monday 6 May 2019. This is a legal process and marks the start of a 4 week formal consultation period, also known as a 'representation period'.

The representation period will run until 4pm on 3 June 2019. During this time anyone can comment on or object to the proposal to expand the school.

The details of the proposal and the Statutory Notice are available on the Leeds City Council website and will be available on the school website. A link to the relevant Leeds City Council webpage is below.

<https://www.leeds.gov.uk/residents/children-families-and-carers/schools-and-learning/school-place-planning/statutory-notices>

If anyone wishes to comment on or object to the proposal they can do this by writing to; PO Box 837, Sufficiency and Participation Team, Children and Families, Leeds, LS1 9PZ or by emailing [educ.school.organisation@leeds.gov.uk](mailto:educ.school.organisation@leeds.gov.uk). Comments or objections should reach the Sufficiency and Participation Team by 4pm on 3 June 2019 in order to be counted.

Regards,

Tracy Waud - Planning Manager  
Sufficiency & Participation Team