



THE KEYS FEDERATION ACADEMY TRUST

Governance Structure – May 2019

The Academy Trust aims to serve its communities by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian and moral values through the experience it offers to all its pupils.

Academy Trust Board of Members

Name	Category	Appointing Body and date	Positions of Responsibility	Relevant Business Interests or governance roles in other educational establishments	Relevant Relationships
David Crossley	Member	Liverpool Diocesan Educational Trust – 01.01.2015	None	Director of Whole Education Network and Education consultant	None
Barend Anthon <i>Replaced Sheila Davidson – Sept 2016</i>	Member and Director	In capacity as Chair of Board of Directors from 20.9.2016	Chair of Board of Directors	None	None
Vacancy <i>Rev. M Sherwin – resigned June 2016</i>	Member and Director	Liverpool Diocesan Educational Trust	tbc	tbc	tbc
David Thorpe	Member	Liverpool Diocesan Educational Trust Representative – 01.01.2015	None	Diocesan Adviser PCC member/trustee of St. Luke's Eccleston	None
Harry Egan	Member	Special Resolution under article 16 – 20.3.2018	None	Relationship Director, Lloyds Banking Group	None



Board of Directors

The Board of Directors will ensure clarity of vision, ethos and strategic direction; hold senior leaders to account for the educational performance of all academies and their pupils and the performance management of staff; and will oversee the financial performance of the Academy Trust making sure its money is well spent.

(Mrs. A. Taylor – resigned directorship in January 2016, Rev'd M. Sherwin – resigned directorship in June 2016, Mrs. L. Worswick – resigned directorship in April 2018, Mrs. S. Davidson – resigned directorship in December 2018)

Barend Anthon

Category	Director
Date of Appointment	1 st January 2019
Appointing Body	Academy Trust Members
Term of Office	4 Years
Governance Positions of Responsibility	Chair of Board of Directors
Relevant Business Interests or governance roles in other educational establishments	None
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	8/8 Board of Director Meetings; 5/5 Resources Committee Meetings; 3/3 Performance Management Meetings; 3/3 QA & Standards Committee Meetings

Sharon Bruton

Category	Chief Executive Officer and Accounting Officer
Date of Appointment	1 st January 2019
Appointing Body	Ex-officio
Term of Office	Not applicable
Governance Positions of Responsibility	None
Relevant Business Interests or governance roles in other educational establishments	Director of Play Pals Childcare Ltd
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	8/8 Board of Director Meetings; 5/5 Resources Committee Meetings

Katharine Gore

Category	Director
Date of Appointment	1 st January 2019
Appointing Body	Academy Trust Members
Term of Office	4 years
Governance Positions of Responsibility	EYFS Director
Relevant Business Interests or governance roles in other educational establishments	None
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	7/8 Board of Director Meetings; 4/5 Resources Committee Meetings;

Andrew Meadows

Category	Director
Date of Appointment	1 st January 2019
Appointing Body	Academy Trust Members
Term of Office	4 years
Governance Positions of Responsibility	Vice-Chair of Board of Directors; Chair of Local Advisory Committee for St. John's C. of E. Primary School, Abram, Equality Director and Mental Health Champion
Relevant Business Interests or governance roles in other educational establishments	None
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	8/8 Board of Director Meetings; 4/5 Resources Committee Meetings; 4/4 Local Advisory Committee Meetings

Julie Reynolds

Category	Director
Date of Appointment	1 st January 2019
Appointing Body	Academy Trust Members
Term of Office	4 years
Governance Positions of Responsibility	Chair of Local Advisory Committee for St. John's C. of E. Primary School, Hindley Green
Relevant Business Interests or governance roles in other educational establishments	None
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	7/8 Board of Director Meetings; 5/5 Resources Committee Meetings; 3/4 Local Advisory Committee Meetings

Janet Smith

Category	Director
Date of Appointment	1 st January 2019
Appointing Body	Academy Trust Members
Term of Office	4 years
Governance Positions of Responsibility	Chair of Local Advisory Committee for Hindley Green Community Primary School
Relevant Business Interests or governance roles in other educational establishments	None
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	6/8 Board of Director Meetings; 2/5 Resources Committee Meetings; 3/4 Local Advisory Committee Meetings

Lilian Worthington

Category	Director
Date of Appointment	1 st January 2019
Appointing Body	Academy Trust Members
Term of Office	4 years
Governance Positions of Responsibility	Chair of Local Advisory Committee for St. Peter's C. of E. Primary School, Hindley, Teaching & Learning Director, Special Needs and G&T Director
Relevant Business Interests or governance roles in other educational establishments	Educational Consultant
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	5/8 Board of Director Meetings; 2/3 Quality Assurance & Standards Committee Meetings; 3/3 Performance Management Committee Meetings; 1/4 Local Advisory Committee Meetings

John Geoffrey Ashton

Category	Director
Date of Appointment	1 st May 2019
Appointing Body	Academy Trust Members
Term of Office	4 years
Governance Positions of Responsibility	None
Relevant Business Interests or governance roles in other educational establishments	Educational Consultant/Adviser – Company Director of Geoff Ashton Consulting Ltd; Director/Trustee of Northern Schools Trust; Director/Trustee of GM Engineering UTC; Director/Trustee of Feversham Education Trust
Relevant Relationships	None
Attendance Record – 2017/18 Academic Year	Not Applicable

Academy Resources Committee	Academy QA & Standards Committee	Performance Management Committee
Mr. B. Anthon	Mr. B. Anthon	Mr. B. Anthon
Mrs. S. Bruton	Mrs. S. Bruton	Mrs. J. Smith
Mrs. K. Gore	Mr. A. Meadows	Mrs. L. Worthington
Mr. A. Meadows	Mrs. L. Worthington	
Mrs. J. Reynolds	To be appointed	
Mrs. J. Smith		
To be appointed		
<i>In Advisory Role – CFO</i>	<i>In Advisory Role – CEO/DAE</i>	<i>In Advisory Role – CEO</i>
The Resources Committee will deal with all matters relating to Finance, Audit, Personnel, Facilities and Health & Safety and will maintain an oversight of the Academy Trust’s governance, risk management, internal control and value for money framework.	The QA & Standards Committee will be responsible for agreeing targets for pupil achievement and will receive regular reports on progress towards these targets.	The Performance Management Committee will develop and monitor the implementation of, and annually review, the performance management policy.

Adhoc committees – Staff Disciplinary; Pupil Discipline; Complaints; Appeals – Directors with no prior knowledge will be called alphabetically to form the committee.

The Terms of Reference for all committees are available on request from The Keys Federation Head Office, 682 Atherton Road, Hindley Green, Wigan, WN2 4SQ, Tel: 01942 834000

Local Advisory Committees are responsible for ensuring that each Academy is conducted in accordance with its ethos and values.

Hindley Green CP	Date appointed	Appointing Body	Position of Responsibility	Declaration of Business Interests and/or relevant relationships	Attendance Record 2017-18
Mrs. J. Smith	1 st January 2019	Board of Directors	Chair	None	3 out of 4 meetings
Mrs. S. Bruton/ Mrs. J. Adams	1 st January 2019	Ex-officio	CEO/DAE	Director of Play Pals Childcare (NW) and Play Pals Childcare Ltd	Attends in Principal’s absence
Mrs. D Affleck	1 st January 2015	Ex-officio	Principal	None	4 out of 4 meetings
Miss L. Newport	25 th Sept 2018 – 4 yrs	Elected by staff	Teacher	None	N/A
Mrs. J. Bannister	1 st Jan 2019 – 4 yrs	Elected by parents	None	None	N/A
Miss S. Cartwright	1 st April 2019 – 4 yrs	Elected by parents	None	None	N/A
Ms. H. Chadwick	8 th July 2015 – 4 yrs	Board of Directors	None	Governor Hindley High School	3 out of 4 meetings
Mrs. L. Halliwell	1 st Jan 2019 – 4 yrs	Board of Directors	None	Governor Hindley High School	4 out of 4 meetings
Vacancy	tbc	Board of Directors	tbc	tbc	N/A

St. John's Hindley Green	Date appointed	Appointing Body	Position of Responsibility	Declaration of Business Interests and/or relevant relationships	Attendance Record 2017-18
Mrs. J. Reynolds	1 st January 2019	Board of Directors	Chair	None	3 out of 4 meetings
Mrs. S. Bruton/ Mrs. J. Adams	1 st January 2019	Ex-officio	CEO/DAE	Director of Play Pals Childcare (NW) and Play Pals Childcare Ltd	Attends in Principal's absence
Mr. J. Heatley	1 st April 2016	Ex-officio	Principal	Co-opted Governor at All Saints Primary School	4 out of 4 meetings
Mrs. A. Naylor	1 st Jan 2019 – 4 years	Elected by staff	Teacher	Foundation Governor at Sacred Heart Primary School, Hindley Green	N/A
Mrs. C. Parr	1 st Jan 2019 – 4 years	Elected by parents	None	None	4 out of 4 meetings
Mrs. J. Ribchester	22 nd Nov 2016 – 4 yrs	Parental rep appointed by Board of Directors	None	Director of Ribchester Recruitment Ltd	2 out of 4 meetings
Mr. S. Blinston	28 th Mar 2017 – 4 yrs	Board of Directors	None	None	4 out of 4 meetings
Ms. D. Winnard	20 th Mar 2018 – 4 yrs	Board of Directors	None	None	1 out of 2 meetings
Mrs. S. Elliott	11 th Sept 2018 – 4 yrs	Board of Directors	tbc	tbc	N/A

St. Peter's	Date appointed	Appointing Body	Position of Responsibility	Declaration of Business Interests and/or relevant relationships	Attendance Record 2017-18
Mrs. L. Worthington	1 st January 2019	Board of Directors	Chair	Educational Consultant	1 out of 4 meetings
Mrs. S. Bruton/ Mrs. J. Adams	1 st January 2019	Ex-officio	CEO/DAE	Director of Play Pals Childcare (NW) and Play Pals Childcare Ltd	Attends in Principal's absence
Mrs. N. Green	1 st January 2015	Ex-officio	Principal	None	4 out of 4 meetings
Mrs. R. Bear	1 st Jan 2019 –4 years	Elected by staff	Teacher	None	N/A
Mr. A. Bostock	1 st Jan 2019 –4 years	Elected by parents	None	Self-employed Drew's Decorators	4 out of 4 meetings
Mrs. S. Law	13 th Sept 2018 – 4 yrs	Elected by parents	None	None	N/A
Mr. P. Hurst	1 st Jan 2019 –4 years	Board of Directors	None	None	4 out of 4 meetings
Mr. K. Hayes	7 th July 2016 – 4 yrs	Board of Directors	None	None	3 out of 4 meetings
Mrs. R. Binder	20 th Nov 2018 – 4 yrs	Board of Directors	None	Bar/Restaurant owner, Governor at Hindley J&I School	N/A

St. John's Abram	Date appointed	Appointing Body	Position of Responsibility	Declaration of Business Interests and/or relevant relationships	Attendance Record 2017-18
Mr. A. Meadows	1 st January 2019	Board of Directors	Chair	None	4 out of 4 meetings
Mrs. S. Bruton/ Mrs. J. Adams	1 st January 2019	Ex-officio	CEO/DAE	Director of Play Pals Childcare (NW) and Play Pals Childcare Ltd	Attends in Principal's absence
Mrs. L. Butcher	1 st Sept 2017	Ex-officio	Acting Principal	None	3 out of 4 meetings
Mrs. V. Aindow	1 st Jan 2019 – 4 years	Elected by staff	Learning Mentor	None	3 out of 4 meetings
Mr. R. Kitchen	1 st Jan 2019 – 4 yrs	Elected by parents	None	None	4 out of 4 meetings
Mrs. K. Rava	15 th Sept 2016 – 4 yrs	Elected by parents	None	Secretary of Bee Well Massage Therapy	1 out of 4 meetings
Rev. Ann Stein	1 st Jan 2019 – 4 years	Board of Directors	Vicar	Chair of Bickershaw C of E Primary School	1 out of 4 meetings
Mr. D. Baxter	16 th Mar 2016 – 4 yrs	Board of Directors	None	Manager of Abram Ward Community Co-operative, Director of Abram Community Centre, Trustee Embrace W&L, Trustee Wigan Borough Community Partnership, Community Governor at Platt Bridge Community School	4 out of 4 meetings
Mr. S. Entwistle	21 st Nov 2017 – 4 yrs	Board of Directors	None	None	2 out of 3 meetings