



Bowker Vale Primary School

Middleton Road, Crumpsall, Manchester, M8 4NB

Headteacher: Mrs Rachel Jacques

Deputy Headteacher: Mrs Jen Griffin

Tel: (0161) 740 5993 Fax (0161) 795 9694

Email: admin@bowkervale.manchester.sch.uk

14.5.19

Dear Families,

I am writing to you with regards to some important changes we have to make to Dragons – our After School Care facility. We have discussed in detail, as a Governing Body, and are keen to keep an After School Care offer there, but unfortunately, even after the changes to the price in September 2018, the facility is still running at a loss.

Given how tightly school budgets are being squeezed, I'm sure you will understand that changes are necessary to ensure we are not operating any aspects of school that are not cost effective. We hope that Dragons club can remain open with the changes proposed below. We will update you at the end of 2019 with an indication of this. The changes will come into effect from after the holidays – 3.6.19.

The changes as of 3rd June 2019 –

1. Dragons – our after school club – will change hours from 3pm – 5pm.
2. The cost will remain at £6
3. Staffing will reduce to 2, meaning that places in Dragons club will be limited. The capacity for Dragons club will be 20 and of these 20 there will be limited places for Nursery and Reception children (due to the higher ratio of staff needed)
4. You need to book and pay for places in advance – when Dragons club is full it is full and you will not be able to book on or use the facility
5. Dragons club will fill up on a first come, first served basis and payment should be made in advance
6. For late collection after 5pm there will be a penalty charge per child and for a repeat late collection there may be removal of the facility

Because of the limited numbers now in Dragons club, we will no longer be able to add children who have not been collected on time at 3pm to Dragons club. As we will need extra staff to supervise these late collections, there will be a fine of £10 for late pick-ups.

Many local schools no longer offer after school child care because of the unpredictable numbers – sometimes we have 4 booked in, sometimes 44! Sadly, these changes are all about how our funding is reducing and costs are increasing and school governors have decided that we are unable to subsidise Dragons club from our main school budget.

In order to secure a place please complete and sign the request form and contract detailed overleaf and return to the school office with the dates you require and full payment. Please remember that the Dragons Club is operated on a first come first served basis with limited places.

Yours faithfully

Mrs R Jacques on behalf of the Governing Body





DRAGONS CLUB – May 2019

Place request & Parent/Carer Contract

Child's name	
Year group	
Class	
Date of Birth	
Address	
Parent /carer name	
Parent /carer phone and mobile contact	
Dr Name and phone number	
Emergency contact name and phone number	<i>(someone who is close to school in case we are unable to contact you)</i>
Allergies or Medical issues we need to know about	

I, as the parent/carer of the above child have read, understood and agree to all the terms and conditions contained therein and agree to:

- The booking terms and expectations as detailed in the Headteacher letter overleaf and the separate useful information document
- To secure a place payment is to be made at the time of booking or in advance. Refunds are not given if the place has been booked and paid for and you have chosen not to use the club.
- All current outstanding balances on Dragons Club must be paid for and cleared before future places can be booked
- I have completed a Place Request Form outlining emergency contact details and given a signed copy of this to the Office
- Dragons' Club closes at 5pm prompt. Children must be collected by this time.

Signature of Parent/Carer:

Date:

