

**Example Board Action Plan**

**Priority 1: Review governing board working practices**

| <b>What outcome are we seeking?</b> | <b>What needs to be done to achieve this and how?</b><br>List tasks and mechanism for achieving them | <b>By whom?</b><br>One name | <b>By when?</b> | <b>How will we know when it has been achieved?</b><br>List the changes you will see |
|-------------------------------------|--|-----------------------------|-----------------|---|
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**Priority 2: Review mission, values, vision and strategy**

| <b>What outcome are we seeking?</b> | <b>What needs to be done to achieve this and how?</b><br>List tasks and mechanism for achieving them | <b>By whom?</b><br>One name | <b>By when?</b><br>asap | <b>How will we know when it has been achieved?</b><br>List changes you will see |
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| Priority 3: Review how we hold the school to account |   |                      |                  |  |
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| What outcome are we seeking?                         | What needs to be done to achieve this and how?<br>List tasks and mechanism for achieving them | By whom?<br>One name | By when?<br>asap | How will we know when it has been achieved?<br>List changes you will see |
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