

Charging and Remissions Policy



Chaloner Primary School

Date Policy Approved	March 2019
Review frequency	Every year
Next review date	On or before March 2020
Approving body	Full Governing Body

Main Points

Chaloner Primary School meets legislation regarding charging and remissions as set out in its funding agreement.

All education provided during school hours is free; Chaloner does not charge for any activity undertaken as part of the National Curriculum, or associated materials.

We inform parents/carers on low income and in receipt of the benefits that support is available for school trips where a monetary contribution is requested from families.

Optional Extras:

Optional extras include:

- Activities which take place wholly or mainly outside school hours and are not required in order to fulfil statutory duties relating to the National Curriculum, a syllabus for a prescribed public examination that the pupils being prepared for at school or to Religious Education.
- Examination entry fee(s) if the registered pupil has not been prepared for the examination(s) in school.
- Transport (other than transport that is required to take pupils to school or to other premises where the local authority/governing body have arranged for the pupil to be provided with education)
- Board and lodging for a pupil on a residential visit.
- Extended day services offered to pupils (eg breakfast club and afterschool clubs)

It is the governors' policy to charge for such activities organised by the school. The basis of calculating the charge will be proportionate for each participating pupil for travel, board and lodging and entrance fees. This will not exceed the actual cost. Parental agreement is required in advance of any pupils taking part in an optional extra activity for which there is a charge.

The following is an example list of additional activities which may be organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- Outdoor adventure activities
- Visits to the theatre
- Musical events

Voluntary contributions for activities as part of the Curriculum:

When organising school trips, visits or workshop activities, which enrich the curriculum and educational experiences for the children, the school invites parents to voluntarily contribute towards the cost of the activity through a letter to families which will include details of the event and cost. Families will be advised if the activity relies on sufficient voluntary contributions to cover the cost in order to go ahead.

If a parent/carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the child will be allowed to participate fully in the trip or activity as long as parental consent has been given.

Music Tuition

All children study music as part of the normal curriculum and Chaloner do not charge for this.

The school works with Tees Valley Music Service to provide opportunities for peripatetic instrument tuition for pupils, either individually or as part of a small group. Families who take up this opportunity will be invoiced directly by the Tees Valley Music Service.

Residential Visits:

The school organises an annual residential visit for Year 6 children which provides many opportunities for development through experiences not available in school. The cost of this trip covers board and lodging and transport.

Parents will be given the option of a payment plan to spread the cost of the residential visit. The school will provide financial support to enable the participation of pupils whose families may otherwise not be able to meet the cost.

Breakages & Fines:

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- Broken windows
- Defaced, damaged or lost text and reading books
- Any item damaged as a result of unsatisfactory pupil behaviour

SEND

Chaloner Primary School supports pupils with special needs and disabilities to ensure that, as far as possible, all pupils are able to access the curriculum and other opportunities in school.