



Ryhope Infant School Academy
 Shaftesbury Ave, Ryhope, Sunderland SR2 ORT
 Tel: 0191 917 1910 Fax: 0191 521 1224
 Email: info@ryhopeinfantschool.org.uk
www.ryhopeinfantschool.org.uk

Headteacher: Mrs T Allen

22 May 2019

Dear Parents/Carers,

Reception will be going on an educational visit to Washington Wetlands Centre on **Wednesday 3rd July 2019**. This visit will support the work that has been carried out in school about animals and their habitats. We will be taking adults from school to support our class visit. The staff have carried out a risk assessment to ensure the children's safety and well-being and a school first-aider will be with us on the trip. All children will be supervised in washing hands after contact with animals and before eating.

As part of health and safety regulations for visits to settings with animals, it is important that:

- Children wear appropriate **OLD** clothing a **long sleeved top, trousers, waterproof coat** and suitable footwear for the weather on that day BUT no open toed shoes or sandals.
- All cuts, grazes etc. must be covered with a waterproof dressing.
- Sun cream **must** be applied at home before the visit. **Send the sun cream in to school if necessary** and we will assist children to apply their own cream as and when needed throughout the day.

Any child suffering from asthma will need to bring their inhaler on the trip. A member of staff will keep this for your child. If your child has any allergies or hay fever please can you complete the tear off form and see the class teacher. We will be outdoors for the majority of the day so please ensure any hay fever/allergy medication is taken on the morning. Packed lunch will be provided by school. The children will return by the end of the school day so there will be no change to collection time.

Please complete the permission form below as soon as possible. We are asking for contributions towards the cost of the trip which is then subsidised by the school. A contribution of £7.50 would support us to cover the cost of this visit. The money can be paid in a variety of ways, but in order to minimise the risk of it being lost we would prefer you to pay online or at the school office. Please do not put money in your child's school bag as it also may get lost. If you cannot find the online payment instructions we sent you, please contact the school office for these to be reissued.

Yours sincerely,
 Reception Staff

PLEASE KEEP THE TOP PART OF THIS LETTER FOR INFORMATION.

..... Tear off slip

I give permission for my child..... Class.....
 to attend the school trip to 'Washington Wetlands Centre' on Wednesday 3rd July 2019.

My child is allergic to..... and takes medication.

Signed

Ryhope Infant School Academy is an exempt charity. It is a company limited by guarantee in England and Wales under company registration number 09161532, Registered Office Address is the address above.



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 Partner School

