



MARLBOROUGH PRIMARY SCHOOL AND NURSERY

London Road Isleworth TW7 5XA

Head of School: Mrs. K. Gill

Executive Headteacher: Mr. G. Murrell

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May 24, 2019

Dear Parent/Carer,

RE: Red Class Arrangements - Maternity Cover for Mrs Panesar

This is to confirm that Mrs Panesar will be starting her maternity leave from Friday 24th May 2019.

Unfortunately, despite our best efforts, at this stage, we are unable to confirm the name of the teacher who will be taking the class for the remainder of school year. However, we would like to assure you that an experienced reception class teacher called Miss Pan, will be taking the class for at least the first week following the half-term break. This will give us the time we need to recruit a suitable candidate from a number of teachers who have now told us that they are available.

Although we understand that the situation is not ideal for the pupils, please be assured that our highly skilled and experienced Teaching Assistant, Mrs Bracey will continue to provide the continuity for the class during any period of transition.

Finally, I am sure you will join us in offering Mrs Panesar our very best wishes.

Thank you for your continued support and understanding,

Yours sincerely,

Mrs Kam.Gill (Head of School)

Mr Gary Murrell (Executive Headteacher)