



Hatton School & Special Needs Centre

Roding Lane South, Woodford Green, Essex, IG8 8EU

Tel: 020 8551 4131, e-mail: admin.hatton@redbridge.gov.uk, website: www.hattonspecialschool.co.uk

Headteacher: Mrs Sue Blows

‘LEARNING, GROWING, ACHIEVING TOGETHER’

PERSON SPECIFICATION

| | | |
|---|---|---|
| Post Title : MIDDAY ASSISTANT | | |
| Knowledge / qualifications | Essential | Desirable |
| <ul style="list-style-type: none"> • Knowledge of basic Health & Safety and First Aid. • Knowledge and understanding of the welfare and social needs of pupils during the mid-day break. • Knowledge of different techniques for supporting children with special needs, especially pupils with social communication difficulties and learning difficulties. | <ul style="list-style-type: none"> ✓ ✓ | <ul style="list-style-type: none"> ✓ |
| Experience | | |
| <ul style="list-style-type: none"> • Experience of working with children and young people (either paid or unpaid), • Experience of supervising special needs pupils in a school environment. | <ul style="list-style-type: none"> ✓ | <ul style="list-style-type: none"> ✓ |
| Aptitudes, skills and competencies | | |
| <ul style="list-style-type: none"> • Effective communication and interaction skills. • Ability to supervise and organise pupils. • Ability to manage behaviour in a calm and positive way. • Ability to work with children with special needs in line with school policies and ethos. • Ability to work as a member of a team. | <ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ | |
| Special conditions | | |
| <ul style="list-style-type: none"> • Motivated to work with children and young people. • Ability to form and monitor appropriate relationship and personal boundaries with children and young people. • Emotional resilience in working with challenging behaviours. • To undergo an enhanced DBS check. | <ul style="list-style-type: none"> ✓ ✓ ✓ ✓ | |