

## **Policy Statement on Provider Access to Cardinal Heenan Catholic High School**

### Provider Access Policy Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests – The Procedure

A provider wishing to request access should contact Mr K Gaffey, Careers Leader on Telephone: 0113 887 3240 or Email: [kgy@cardinalheenan.com](mailto:kgy@cardinalheenan.com).

### Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Careers Events
Across all year groups	Year group assembly presentations Provider stands at lunch time Parent voice evenings
Year 8	Options fair
Year 10	Mock interview day Post 16 tasters Parents evenings Catholic partnership careers fair
Year 11	Application support Parents evenings Bespoke provider sessions Catholic partnership careers fair

We are keen to offer pupils the opportunity to attend bespoke sessions and events.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available appropriate equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the School Careers Office.

Approval and review

Approved [date] by Governors at Curriculum and Standards Committee

Next review: [date]

Signed: [name] Chair of Governors [name] Head teacher