

**Person Specification**  
**Job Title: Teaching Assistant**

<b>Specification</b>	<b>Essential</b>	<b>Desirable</b>
<b>EDUCATION AND QUALIFICATIONS</b> <i>Education</i> <i>Academic Qualifications</i> <i>Professional Qualifications</i> <i>Work Experience</i>	<ul style="list-style-type: none"> <li>• Relevant Level 2 qualification (Teaching Assistant)</li> <li>• Numeracy and Literacy GCSE or equivalent Grade C or above</li> <li>• Recent, relevant experience in a school setting.</li> </ul>	<ul style="list-style-type: none"> <li>• Commitment to further personal and professional development.</li> <li>• Knowledge of the SEND Code of Practice</li> <li>• First Aid qualification.</li> <li>• Experience in Primary School.</li> <li>• Experience of working with children with a range of Special Needs</li> <li>• Relevant level 3 qualification (Senior Teaching Assistant)</li> </ul>
<b>ABILITIES, SPECIAL APTITUDES:</b> <i>General Intelligence</i> <i>Subject Knowledge</i> <i>Facility with written words</i> <i>Manual Dexterity</i> <i>Computer Literate</i> <i>Ability to Learn</i> <i>Ability to Drive</i>	<ul style="list-style-type: none"> <li>• Displays commitment to the protection and safeguarding of children.</li> <li>• Is reflective in their approach to working with children</li> <li>• Good communication skills, both written and verbal.</li> <li>• Understands the ethos and values of school</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of child development.</li> <li>• Current driving licence.</li> </ul>
<b>DISPOSITION</b> <i>Stability</i> <i>Stress Tolerance</i> <i>Attitudes</i> <i>Dependability</i> <i>Determination</i> <i>Ability to cope with routine tasks</i> <i>Ability to get on with others</i>	<ul style="list-style-type: none"> <li>• Works collaboratively and supportively with colleagues</li> <li>• Is resilient, flexible, and patient and can work under pressure.</li> <li>• Is reliable and dependable</li> <li>• Adaptable and able to work with all ages</li> </ul>	<ul style="list-style-type: none"> <li>• Can manage time effectively</li> </ul>
<b>APPEARANCE/PHYSICAL CHARACTERISTICS</b> <i>Dress</i> <i>Speech</i> <i>Manner</i>	<ul style="list-style-type: none"> <li>• Good role model to colleagues and young people.</li> </ul>	