Person Specification
Teaching Assistant (Level 2) (JE: 1541)

Job title: Teaching Assistant
School: Ealing GLPC Grade: Scale 5
Line manager: Senior teacher, Class teacher,
Supervisory responsibility: None, apart from assisting in work familiarisation of new members of staff.
Hours: 35

Essential Requirements

a) English and maths GCSE at grade c or above
b) Very good, clear spoken English.
c) Experience of general clerical/administrative work.
d) A Minimum of 1 year’s experience of working with children with Special Educational Needs, specifically Autism, Speech and Language delay and/or physical difficulties.
e) Experience (of working 1:1 with a child) in a Primary school.
f) Interest or understanding of ABA principles (Applied Behaviour Analysis)

Knowledge, Skills and Abilities

g) Be pro-active and passionate about helping the named children reach his/her full potential.
h) Ability to work well as part of a team (includes ABA Case Manager, Occupational Therapist, Speech and Language Therapist, parents, class teacher and senior leaders).
i) An understanding of classroom roles and responsibilities.
j) Able to use basic ICT including computer, audio, video equipment and photocopier and make resources for adapted curriculum.
k) Ability to relate well to children and adults and engage with the named children.
l) Ability to observe, monitor and provide constructive feedback on pupils progress.
m) Ability to provide necessary personal care to children, ie toileting.
n) Be calm and empathetic in dealing with any challenging behaviour.
o) Must be nurturing, calm, patient but firm, creative, flexible and cheerfully motivating.
p) Experience of using Colourful Semantics/Makaton preferable but training can be arranged.
q) Ability to demonstrate initiative and creativity.

This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.

Prepared by: ____________________________ Date ____________________________
Agreed by: ____________________________ Date ____________________________