

Richard Cloudesley School

Charging & Remissions Policy

Approved by L&R Committee: 25.02.2019

Date for review: Feb 2022

Context

Where education is provided wholly or mainly during school hours, it should be free. Therefore Richard Cloudesley School will not make a compulsory charge for transport or admission costs for educational visits or lessons off-site which take place during school hours.

Residential Trips

Richard Cloudesley School may charge for the cost of board and lodging during residential school trips. This cost will not exceed the actual cost of the provision. Where the trip takes place wholly, or mainly, during school hours children whose parents are in receipt of the following support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of these charges:

- Income Support
- Income-based Jobseeker's Allowance
- Income-based Employment Support Allowance
- Support from NASS (National Asylum Support Service)
- Guarantee element of State Pension Credit
- Child Tax Credit and joint income of no more than £16,190

A similar entitlement will apply where the trip takes place outside of school hours but it is necessary as part of the national curriculum, forms part of the syllabus for a prescribed examination that the school is preparing the pupil to sit, or the syllabus for religious education.

Public Examinations

No charges will be made for entering pupils for public examinations that are set out in regulations. Charges will not be made for any cost associated with preparing a pupil for an examination. Voluntary Contributions The school may ask families for a voluntary contribution towards the cost of:

- any activity which takes place in or out school hours
- school equipment
- school funds generally.

The contribution must be genuinely voluntary, though, and the pupils of parents who are unable or unwilling to contribute will not be discriminated against.