



HIGHFIELD ST. MATTHEW'S C.E. PRIMARY SCHOOL

Billinge Road, Pemberton, WIGAN, WN3 6BL

Telephone: (01942) 747818 Facsimile: (01942) 747819
Email: enquiries@hstm.school
Executive Headteacher: Mrs S Thomson

Our Ref: ST/Rec/BC/Trips/Rec/HaighHall

10th June 2019

Dear Parent(s)/Carers

RECEPTION – HAIGH HALL

As part of this term's topic, Reception children will be visiting Haigh Hall to consolidate their work on animals and mini beasts.

The trip will take place on Wednesday 26th June 2019. The coach will leave school at 9:30 a.m. and arrive back at school for the end of the day, depending on traffic. Each child will need a packed lunch in a disposable bag, however, as your child is entitled to free school meals, a packed lunch can be provided from the school kitchen, if they wish. Children should wear their own clothes, waterproofs, wellies etc, school jumper and hats for the weather (including sun tan lotion - weather permitting). No spending money will be necessary.

The cost of the trip is **£9.50**, which includes 2 workshops – mini beast hunting, den building and return coach fare and insurance. Payment will be required via school money but will be set up to allow parents to make regular partial payments if they wish, until the full amount is paid. **Please note that no child will be excluded from the trip. Unfortunately however, if there are insufficient voluntary contributions received then the visit will have to be cancelled. We will also be unable to make refunds for any absences on the day as costs will have already been incurred.**

We will need parent volunteers which will be allocated by the class teachers on a first come, first served basis.

To enable your child to participate in the visit, please complete and return the attached form to school by Friday 14th June, 2019. Please also indicate if you wish your child to be provided with a packed lunch from the school kitchen and whether you will be able to come along as a volunteer.

Thank you for your continued support.

Yours sincerely

J. Parker

L. Caunce

S. Thomson

pp Miss S Taylor
Class Teacher

pp Miss L. Caunce
Class Teacher

Mrs S Thomson
Executive Headteacher

RECEPTION – HAIGH HALL

Child's Name:.....

Class:.....

I ***do/do not** give my child permission to attend Haigh Hall and confirm that payment will be made on line, as requested.

My child ***will/will not** require a packed lunch from the school kitchen.

I would like to volunteer to come along and help.

Signed:.....

Date:.....

