

Chaloner Primary School
DATA COLLECTION SHEET
 Please complete and return to the school office.



Pupil Information

Surname:	Legal Surname:
Forename:	Middle name:
Chosen name:	Gender:
Date of Birth:	Previous School (if any):
Address:	
Post Code:	

Please give details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency. We need the details for at least two people.

Place them in the order that you wish for them to be contacted in an emergency.

PLEASE ENSURE THAT YOU HAVE THE EMERGENCY CONTACTS PERMISSION TO SHARE THEIR INFORMATION

Priority	Name/Relationship	Other Information	
1		Home Address: Post Code: Tel: Mobile:	Work Telephone Number: Email:
2		Home Address: Post Code: Tel: Mobile:	Work Telephone Number: Email:
3		Home Address: Post Code: Tel: Mobile:	Work Telephone Number: Email:

Meal Type (please circle): Packed Lunch School Meal		Mode of Travel: walk bus car bike scooter train taxi	
Dentist:	Address:		
Doctor (GP):	Address:	Telephone Number:	
Medical Conditions (if any):			
Allergies (if any):			
Disabilities (if any):			
Ethnicity:		Religion:	
Home Language:		First Language:	
Country of Birth:		Nationality:	



OTHER INFORMATION WHICH SCHOOL WILL NEED TO KNOW ABOUT

In order to comply with child safeguarding regulations, if other people regularly drop off and collect your child/children from school please can you name them here. Also include their relationship to your child and contact information if not already specified above.

Day	AM Drop-off	PM Collection
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

WE REALISE THIS LIST MIGHT CHANGE, PLEASE CONTINUE TO CONTACT THE OFFICE ASAP IF SOMEONE DIFFERENT WILL BE COLLECTING YOUR CHILD

PLEASE USE THIS SPACE, IF THERE IS ANYTHING ELSE YOU WOULD LIKE TO TELL US:

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Signature of the person completing this form: _____

Full Name: _____

Thank you for co-operation in completing this form, the wellbeing and safety of all our children is paramount.

**ALL INFORMATION IS CONFIDENTIAL AND IN ACCORDANCE WITH GDPR REQUIREMENTS.
PLEASE SEE SCHOOL WEBSITE REGARDING GDPR**