



Executive Headteacher: Mrs Cathy Draper

Thank you for expressing an interest in the post of Lunchtime Supervisor.
This is a permanent post, 6.25hrs a week, Term Time Only

Grade G1 SCP 06 - 09

Actual Salary from £9.00- £9.18 per hour.

If you enjoy working in a busy environment, and can bring enthusiasm and energy to this role, we would love to hear from you.

The application pack includes:

- Advert
- Application Form
- Job Description and Person Specification

The closing date for receipt of applications is 1st July 2019 at 12 Noon.

Provisional interview date: 5th July 2019.

If you do not hear from us then you can assume you have not been shortlisted for interview.

Guidance Notes for Applicants

Please read the important information in these guidance notes prior to completing and submitting your application

You must complete the application form to apply for this vacancy.

Applications can only be accepted on a Walsall Council application form.

There is opportunity within the application to provide evidence of your experiences, skills and qualifications as related to the job description and person specification. You may provide further details on additional sheets if required.

Please ensure all gaps in employment and education history are fully explained on your application form. We may wish to verify this information during the recruitment process.

Make sure you return your application form by the closing date.

No applications will be accepted once the closing date has passed.

After the closing date the applications will be passed onto the interview panel for short listing.

Short Heath Federation is an equal opportunities employer. We are committed to promoting British Values in School and Keeping Children Safe in Education and expect all staff and volunteers to share this commitment.

Lane Head Nursery
High Road, Willenhall,
WV12 4JQ
Tel: 01902 368940
Head of School: Mrs D. Walton

Rosedale C of E Infant School
Stroud Avenue, Willenhall,
WV12 4EG
Tel: 01902 368910
Head of School: Mrs V. Stephen

Short Heath Junior School
Pennine Way, Willenhall,
WV12 4DS
Tel: 01902 368499
Head of School: Miss Sarah Harris

The post is subject to an Enhanced DBS disclosure check and all relevant pre-employment checks, including two suitable professional references. References will be taken-up on short-listed candidates, please provide contact details for referees on your application form, including a work telephone number and email address so that we can contact your referees.

Please send completed application forms by email to jobs@shortheathfederation.org.uk
Or by post, marked confidential to:

Mrs. K. Bridger
PA to Leadership Team/Governors
Short Heath Federation
Short Heath Junior School,
Pennine Way
Willenhall
West Midlands
WV12 4DS