

# BOOKING FORM

Please complete, tick the sessions you require and return to the office or a Club Manager.

<b>DAY</b>	<b>DATES REQUIRED</b>  If required for whole of half term please write 'ALL'	<b>BREAKFAST CLUB</b>	<b>BUDDIES AFTER SCHOOL CLUB</b>	
		07:45 – 08:45am (NB: Gate is locked at <u>08:30am</u> ) £2.00 per session	15:00 – 16:00pm <b>NO FOOD</b> £6 per session	15:00 – 17:30pm <b>WITH FOOD</b> £14 per session
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				

<b>Child(ren)'s Name(s)</b>	<b>Class</b>
_____	_____
_____	_____
_____	_____

Signed \_\_\_\_\_

Date \_\_\_\_\_

## **BREAKFAST CLUB AND BUDDIES** **AFTER SCHOOL CLUB RULES**

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Booking is essential; this can be made at the front office or with one of the Club Managers. Drop off for Breakfast Club and pick up from Buddies Club is via the bottom gate in Milner Road ONLY. Please ring the bell for entry.

### **Terms and conditions:**

1. Any changes to contact details must be provided immediately to ensure we have up to date details at all times.
  2. Parents must make sure a Booking Form is completed & payment is made prior to your child attending club.
  3. You are required to sign your child(ren) in for Breakfast Club and sign them out for Buddies Club. To ensure your child's safety, no child is to be left outside unattended at any time.
  4. Children attending Breakfast Club must be dropped off no later than 08:30am to enable time for your child to eat breakfast and settle before commencing school. **The gate will be locked from 08:30am.**
  5. Children attending Breakfast Club and Buddies Club will be expected to display good table manners, good behaviour and be polite.
  6. Late pickups may be charged extra and attendance may be declined for future bookings.
  7. Children are welcome to go to any of our other after school clubs and join Buddies Club at the end, but this will incur an additional cost of the club they are joining.
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**BREAKFAST CLUB AND BUDDIES AFTER SCHOOL CLUB ARE REGISTERED VIA OFSTED AS CHILDCARE. DON'T FORGET TO CONTACT TAX CREDITS HELPLINE – YOU MAY BE ABLE TO CLAIM.**

### **DETAILS REQUIRED:-**

Reg No: 114365  
Club Names: Breakfast Club / Buddies After School Club  
Full address: Milner Road, Brighton, BN2 4BP.

YOU MAY BE ELIGIBLE TO REGISTER FOR TAX-FREE CHILDCARE ON-LINE – Go to <https://www.gov.uk/government/news/tax-free-childcare-10-things-parents-should-know> to find out more.

Full details of the clubs, including our policy & procedures, Risk Assessments, termly menus & activities timetables as well as the Registration Form and Booking Form can be found on our website: <http://www.coomberoad.brighton-hove.sch.uk/>

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