

Minutes of the meeting of the Curriculum, Pupil Achievement and Outcomes Committee at the School on Thursday 2nd May 2019

Present: Y Donkersley (chair), A Hornby, D Hurst, N Holgate, R Townsend

In Attendance: Mrs V McCormick

Apologies: C Crossland

Agenda Item	Discussion and Decisions	Action – who/by
1	<p>Minutes of last meeting (13 Feb 2019) Previously distributed by YD</p> <p>Actions/Matters arising:</p> <p>(3) Progress on Homework policy discussed and will be issued for review at the next CC meeting – see item 3 below.</p> <p>(3) DH attended School Forum – discussion under item 4. PSHCE plan to be shared to Governors when appropriate updates complete.</p> <p>RSHE/Drug Education – plan will be amended dependant on future teaching arrangements so will be shared when timetable clarified</p> <p>New logo has been shared and appears to have been well received.</p> <p>(6) Headteacher’s Q&A feedback sheet in progress</p> <p>Minutes reviewed and accepted.</p>	<p>RT/VMc</p> <p>VMc to share PSHCE plan when aligned to updates</p> <p>RT will update</p> <p>RT to distribute</p>
2	<p>Curriculum arrangements for academic Year 2019/20</p> <p>New class structure and staff timetable discussed in terms of curriculum impacts. RT presented a conceptual AM/PM breakdown for each year group to indicate how core subjects and the wider curriculum will be fulfilled in 2019/20 academic year.</p> <p>Class structure will predominantly remain the same as previous years where possible i.e. dual year groups across majority of core subjects, with Staff subject leads being supported by HLTAs and ETAs. EYFS largely unaffected by the reorganisation so not discussed in detail.</p> <p>Registration will be by class room rather than by year group, so initially for the morning session year 4 is split between Beech and Rowan class rooms: Reception/Y1, Y2/3/part Y4, part Y4/Y5/Y6. This arrangement is maintained up to morning break, when Y4 would return to a single year group for Maths until lunchtime.</p> <p>Q – YD asked whether a class over 30 in Beech was a concern regarding staffing/pupil ratios? RT confirmed that normally, 30 is the age-related class size limit, however 3 of the pupils in that group have 1:1 support, and as such this is considered appropriately mitigated. Pupil numbers for Rowen can exceed 30 based on age. The ‘large group’ scenario has been limited to 1 hour a day for Literacy.</p> <p>Q – YD queried the reliance on an HLTA to teach Yr4 Maths?</p> <p>RT confirmed that DH is very familiar with the curriculum as has been teaching this level with subject lead support for some time and should not be seen as anything significantly different to the current arrangements. Yr4 will be taught Maths as a single cohort, of 11 pupils in a dedicated teaching space and this is seen as a benefit and will support progress.</p> <p>Q – AH asked how parent consultation evenings might be managed as HLTAs would not normally be in attendance.</p>	

	<p>RT responded that as happens now, the class teacher/subject lead spend considerable time feeding back, and the PIRA/PUMA analysis will be available to demonstrate individual's progress. If specific individual parental concerns re maths attainment or progress prior to or as a result of parents evening, these would be managed/informed as current/appropriate.</p> <p>Q- DH asked if it was known who would be teaching Yr2/3 (Beech) yet?</p> <p>RT – this has yet to be determined, but the post must be advertised as a Maternity cover, as appropriate.</p> <p>Q - YD asked, if the alternative would be to retain current class structure and a budget deficit resulted, would it have to be paid back the following year?</p> <p>RT- confirmed that any budget deficit would have to be paid back the following year, the budget for which would be lower anyway as calculated on the previous year's numbers. The arrangements for 2019/20 are considered the best way to control budget and maintain teaching standards in an unusually low birth rate year.</p> <p>It has been decided to introduce a school-wide Topic going forward, which would allow all children to access additional learning experiences rather than as class groups and will help with the cost and logistics of school trips etc. Topic emphasis and learning focus would be age appropriate, and will also be easier to integrate the topic into core and wider curriculum areas within the mixed year groups e.g. Art.</p> <p>Science has a very specific curriculum dependant on year group targets rather than KS and so this will be fully taught by the science Lead (NH). The only combined class is Yr2/3 as in previous years. This will enable more focus on Science which is required for the more rounded curriculum requirements going forwards.</p> <p>Q – how will this be communicated to Parents?</p> <p>RT confirmed that once the support staff have been fully informed, and the current staff vacancies addressed, parents would be informed of the class changes for next year. RT favours a broad written communication rather than calling a meeting, however she would of course offer any parents with concerns to meet her individually to allow a more detailed explanation to be made. The committee agreed that this would be good and DH offered support in the wording of any letter to parents to help address what we viewed as the likely key concerns of parents which was appreciated by RT. Angela suggested that it would be best to clarify very early on to parents that the changes were budget based and do not involve a half day closure as other schools have recently publicised, as this would probably be the largest concern of parents.</p>	
3	<p>Policy Review:</p> <p>Homework – moved to next meeting, will help to review the policy following completion of the parent questionnaire process – deadline on 8th May.</p> <p>PSHCE plan</p> <p>VMc will be amending in light of timetable/staffing changes</p> <p>Drugs education and RSHE – not statutory requirement until sept 2020 – proposed content currently under consultation with mixed reviews so seems prudent to await national</p>	<p><i>RT to share when complete and review at next meeting.</i></p> <p><i>VMc to share when available</i></p> <p><i>RT to update CC at</i></p>

	<p>outcomes. Reproduction is part of science curriculum. Relationships is under PSHCE and to do with friendships etc. Tricky bit is the conception element which now needs to be included – we will require new policy document to be developed to reflect this. RT advised that there is always an option for parents to withdraw children for certain elements, but this doesn't refer to the science element which is a curriculum requirement. The school does not have any 'fresh' learning materials to support the curriculum at the moment. RT has attended network meeting to understand what is available. The School therefore have time to bring policy in line with statutory requirements and we will work with all schools in the valley to try and match the offering across the schools at each age. Police support used to be available and has been requested, but they currently don't have a qualified provider.</p>	<i>next meeting</i>
4	<p>School Forum Visit – DH</p> <p>DH observed the School Forum to see how PSHCE is enacted in School. She felt the School Forum felt really inclusive across the age groups. All pupils were aware of the School's Values, though the depth of understanding did vary across the age groups but high degree of encouragement from older children to help the younger ones understand. All pupils were encouraged to have a voice, express opinion and respect others' opinions which are different from their own.</p> <p>The School's 'Vision' was a very new concept, so the words were defined by RT to help understanding and this was absorbed at different levels by the age groups. A buddy system between yr 6 and reception/y1 operates and this is really wonderful to see how the older and youngest children interact.</p> <p>Topics for each Forum are pre-selected by RT in advance, but they are purposefully relevant to current issues around school, and matters raised by the pupil voice.</p> <p>Mini reports from Y5 will be produced in future so that the 'happenings' are not forgotten about as soon as the event is closed.</p> <p>All Governors appreciative of this insight.</p>	
5	<p>Spring term assessments - VMc</p> <p>PIRA results summarised by VMc – Significant rise in Reading progress from autumn to spring across all year groups. The younger Y1 children didn't perform as well as expected on the paper, because of the nature of the test and they are still getting used to it, but the additional excel tracking by teaching staff are showing that the younger ones are still exceeding their predicted outcomes which is reassuring.</p> <p>Q - YD – Y2 working towards expected standard predicting 2 by end of year but PIRA outcome shows 6?</p> <p>VMc confirms that the progress has been really strong and already 50% of children in Y2 have achieved the expected standard, and 2 out of 3 children predicted for GDS are already achieving that level. Staff have identified that the reading test can be supported by a reader – the paper is very clear what a reader can/can't read out to support the child through the test. Having a 'reader' there next to the child is sometimes enough of a support for the child to have a better outcome without actually being required to read permitted elements so this is not being discouraged.</p> <p>RT – data analysis is proving really helpful to teachers to focus where individuals are struggling and provide appropriate interventions. It is also proposed to rearrange the testing times which will better suit the reading to demonstrate the internally monitored progress</p>	

	<p>which isn't always shown if the test is undertaken out of sync with learning objectives which happened in a couple of papers this term. Staff like the PIRA and PUMA system very much.</p> <p>PUMA results presented by NH</p> <p>Y1 all on track and +ve increases from autumn to spring.</p> <p>Y2, 1 or 2 appear to have regressed slightly – potentially due to the content of that particular test – some content had not been scheduled to be taught until the following week etc. (see above)</p> <p>Y3 – some data missing so needs to be re-input by staff, but generally +ve outcomes. BARE are moving up and definite progress being made. Some PP pupils now moving on better too.</p> <p>Y4 positive movement. 4 SEN children, and these still have below age related outcomes, but this is as predicted.</p> <p>Y5 are also outperforming the predictions based on PIRA results</p> <p>Yr 6 are spot on where their predictions have indicated.</p> <p>EYFS presented by VMc</p> <p>Excel based progress tracking only for Reading, writing and maths. VMc really pleased with overall progress, for a very young cohort as many are still only 4 years old but coping very well.</p> <p>Reading</p> <p>Y 2 - 88% have covered all of the statements for reading. Remaining 2 are finding it a bit harder but they are still at WTS. Y 1 – 78% achieving to early learning goals despite age. 2 already working beyond early learning goals which is fantastic.</p> <p>Maths – all in 40-60 at age related, 88% have achieved at least 94% of the statements already. Outcomes have been backed up by a pyramid moderation and outcomes approved.</p> <p>Phonics – 16 of 18 children working very happily at phase 2 level. Have undertaken a trial run Phonics test for which all but 1 passed, but that student is very close to passing as well, and on a good day this SEND/PP child could well pass. Very promising.</p>	
6	<p>Safeguarding Update – NH</p> <p>Safeguarding training on inset day attended by all staff and Governors inc. AH, CC, and YD</p> <p>Safeguarding Policy has been reviewed and distributed to AH and CC prior to approval.</p> <p>Safeguarding incident occurred today and was referred to DAS as concern of possible section 47 (illegal activity) – thankfully this isn't the case, but all process duly followed and staff confident in their skill and reassures us that the system we have in place works, even on a hectic day.</p>	
7	<p>Attendance - Report is now part of HT Report for FGB meetings, but in brief attendance is stable at 97.39% for the term (ytd is 97.96%)</p> <p>21 requests made for leave last term and all authorised as either medical or deemed to be</p>	

	exceptional circumstances. 1 unauthorised absence for autumn term prior to Christmas but no fines have been required for Spring term.	
11	<p>AOB</p> <p>Reading Books – NH took an enquiry from Scholastics who arrange the regular book fair in School with an advert for a competition to win money for the school to spend on books. She made the application during Cliffe House trip and today received notification we had been awarded a £250 prize plus an extra 25% directly from Scholastic. Only 100 prizes awarded nationally, so this is great news and will really help improve our offering, particularly for guided reading.</p> <p>Q – Angela asked how this would affect the agreement with the PTA to support the purchase of new books?</p> <p>RT/NH – we will be able to discuss other opportunities with the PTS now, and will also need to consider sports premium spending etc.</p>	GB to be briefed via FC or FGB on SP plans

A Hornby

03.05.19