

Clough Primary School

ICT Code of Practice Agreement for Pupils and Parents

The school has installed computers with internet access to help our learning. These rules will keep everyone safe and help us be fair to others.

- I will access the system with my login and password.
- I will not access other people's files without permission.
- I will only use the computers for school work and homework.
- I will not bring an interactive device, e.g. Phone or tablet, into school without permission.
- I will ask permission from a member of staff before using the internet.
- I will only e-mail people I know, or my teacher has approved.
- I will not open e-mails sent by someone I don't know.
- The messages I send will be polite and responsible.
- I will not arrange to meet someone I have met on-line.
- I will report any unpleasant material or messages sent to me to my teacher immediately.
- I understand that the school may check my computer files and may monitor the internet sites I visit.
- I will not use internet chat-rooms in school.
- I will never give out personal information such as my home address or telephone numbers or passwords.

Signed by child

Signed by parent/guardian

This Policy will be reviewed every other year by the Board of Governors, the Principal and the ICT Co-ordinator.

Signed:- _____ Chair of Governors

