

# WARDEN PARK SECONDARY ACADEMY

## FOWP MEETING MINUTES

**Monday, 10th June 2019, 7.30 pm**

**Present:** Fleur Carey, Becky Girvan, Colin Granlund, Caroline Jones, Jacqui Kane, Karen Pearson, Sharon Wade and Ann Williams

**Apologies:** Karen Jones, Dom Kenrick, Theona Kyle, Sally Prince, Debbie Schlup, Catherine Snashall and Rachel Southwell

**1. Minutes of last meeting** - these were agreed.

**2. School Business**

- Colin stated that the Year 11 exams were well underway;
- Enrichment week was coming up and packs were being prepared for the wide range of activities. In addition, there would be a charity day, where guest speakers would talk to the students about the charities that Warden Park supports. There would also be a charity walk, where all parents would have the opportunity to sponsor participating students via a donation on ParentPay for their house charity. A school comms would be circulated;

**3. Events**

**a) Parent Forum**

- Colin had spoken to Dom and it was agreed that this would not proceed for now;

**b) New Yr7 Parents' Evening (Mon 24th June: 18:30 - 20:00)**

- It was agreed to provide refreshments for this;
- Sharon, Karen J, Jacqui, Ann and Becky

**c) Recycling Collection (Thurs 20th June and Mon 24th June/Tues 25th June)**

- **Thurs 20th June**
  - Karen P and Becky doing
- **Mon 24th and Tues 25th**
  - Karen P, Debbie Schlupp and Becky doing from 7 a.m.
  - Collection on 25th was expected around 09:30
- **Arrangements**
  - Becky to collect key on the Thursday and return after Tuesday collection

**d) Community Garden**

- Noted that Mr Woods was taking over the patch of ground and £300 was granted by FOWP for supplies;

- Volunteers were needed on 22nd June and another Saturday to be decided (29th?) - dates to be confirmed with Mr Woods before we ask for volunteers. FOWP are happy to start this off and help where we can, but are conscious of the limits of our small committee.

**e) Rising Stars (21st June: 18:00)**

- FOWP has helpers for this (Ann, Liz, Kate T, Becky, Joyce and Rachel). Becky would e-mail the organiser as more information on timings was needed and she would inform Colin of her findings.

**f) Summer Concert (Friday 5th July: 18:30)**

- Rachel, Caroline and Jacqui;
- Drinks licence was in hand;
- Becky would contact Hazel Wray to ask her to advertise the drinks pre-order system on the concert tickets.

**g) Sports Day (Fri 5th July (reserve date: Thursday 4th: volunteers to arrive around 12:45 p.m.)**

- If the weather forecast was bad for Friday, Sports Day would be brought forward by a day - ice creams would need to be stored ready for Thursday, just in case;
- Mr Gentry wanted to divide up the ice cream stalls but he would have a couple of people to help carry ice creams;
- Volunteers as follows:-
  - Becky
  - Karen Jones - standing by
  - Karen Pearson
  - Jacqui can do Friday but not Monday
  - Sharon
  - Vicky Twibell
  - Ceri Steele (TBC)
  - could do with another 2 people

**4. Treasurer's Report**

- Paid out: Reimbursing refreshment expenses: £200 / banner update for recycling - £70
- Paid in: reusable cups: £15 and Year 10 consultation evening - £40
- £10,000 was in the main account
- £3,500 in the 300 Club
- Extra £1000 was due in from the Christmas raffle
- Lighting rig: noted that the contractor involved were struggling to retrofit.
- Recycling: FOWP were looking to pledge £500 towards the classroom recycling bins. An invoice needed to be raised.

## **5. Update on ongoing projects**

### **a) 300 Club**

- Fleur was looking to step down and a successor was needed.
- There were now 147 members in the 300 Club.

### **b) Easyfundraising**

- There were now 41 people signed up to Easy Fundraising.

### **c) Ceilidh**

- It was agreed to hold the Ceilidh in March 2020 and Becky would book it with Lou, the caller. It was unclear as to whether it would be more successful as a couples or female only night but a decision would be made later.

### **d) Quiz Night**

- Nicky was able to do the curry!
- The quiz night would be held in November.
- Becky and Karen would write this final quiz and then a new quiz team would be needed next year.

### **e) Committee Succession**

- Becky was stepping down as Chair next year but was really happy to stay involved for the rest of the year. Becky intended to e-mail the current list of helpers, requesting committee members and would suggest a job share.

## **6. Any Other Business**

- Becky was investigating volunteer apps which FOWP could use to schedule helpers for events, including first reserve. Becky would contact Liz again for advice/assistance. The group were willing to be guinea pigs!

## **7. Date of next meeting (Monday, 15th July 2019 at 7.30 p.m. at The Wheatsheaf)**