



**SHAWLANDS PRIMARY SCHOOL
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Friday 12th July 2019

School Gateway

Good morning,

Shawlands Primary School is going cashless from September.

In order to prepare for this big change we are urging as many parents and carers as possible to get signed up to and start using the School Gateway App. Currently 55% of parents are signed up but for those who haven't yet registered you will need to in order to pay for school meals, visits and to book and pay for clubs online. We also use School Gateway to send emails and text messages and so you will be saving school money if you use it.

Please note without registering for School Gateway you will not be able to use our cashless system.

Getting an account is simple and will take no more than a couple of minutes to complete. Please see overleaf for details of how to register.

Please let us know if your email address or mobile telephone number has changed as we need to have the same details recorded on our system as you will use to register in order for it to work.

Further details about paying online etc., will follow shortly but in the meantime if you haven't yet registered with School Gateway please do so before the end of this term. This will help us all to avoid as many issues as possible during the first week back in September.

If you have any queries or concerns please get in touch.

Kind regards,

Shawlands Office Team

Creating an account is simple and will take no more than a couple of minutes:



1. Register

Register using the same email address and mobile number held by the school



2. Four digit PIN

School Gateway will send you a text with your PIN



3. Login

Login, you are ready to go

Access School Gateway using the website



<https://login.schoolgateway.com/0/auth/login>

or by downloading the FREE app



If you've recently changed your email address or mobile number, please let us know so we can update our records.