



# St Gregory the Great Catholic School Behaviour Policy

*“opera in caritate”*

based upon St Gregory’s statement “The proof of works are in love”

## **1. Our Mission Statement**

We walk in God’s ways where together we live and learn, while celebrating the love of Jesus and the teachings of the Catholic Church.

## **2. Our Vision Statement**

St Gregory the Great Catholic School are a people of peace and bearers of hope. Through walking in God’s ways all have a restored vision of hope for our students’ lives through:

- Excellent academic achievement and fulfilled potential
- A collaborative approach to holistic education partnering with the home and the Church

Through walking in God’s ways all have a restored vision of peace for our students’ lives through:

- Knowing what it means to be valuable and responsible members of society
- Understanding that we are all wonderfully made in God’s Holy image

‘The proof of love is in the works. Where love exists, it works great things.

But when it ceases to act, it ceases to exist.’

*St Gregory the Great*

### **3. Code of Conduct**

Our Code of Conduct is '**Ready, Respectful, Safe.**' It is displayed in all classrooms and is carried by all students in their journal. It outlines our shared and fundamental expectations of behaviour in class and around the school site. The following guidelines show the ways in which we expect you to follow our School Code in your daily life at school, on your journey to and from school, when you are at home doing your school work and at any time when you are acting as a representative of the school

#### **Ready, Respectful, Safe.**

I am **Ready** by ...

1. Arriving at school on time.
2. Arriving at lessons on time.
3. Arriving equipped for my lesson
4. Standing in silence behind my allocated seat and waiting for my teacher to ask me to sit down.
5. Completing my homework to the highest standard and ready to hand in.

I am **Respectful** by...

1. Wearing smart uniform.
2. Following instructions, the first time.
3. Listening to adults and other learners - only one person speaks
4. Speaking and acting politely to everyone
5. Working to the best of my ability.

I stay **Safe** by...

1. Being in the right place at the right time.
2. Keeping my mobile off and out of sight.
3. Telling a staff member if someone isn't safe.
4. Never using physical aggression.
5. Bringing nothing into school that could harm someone.

#### **How teachers will encourage good behaviour**

- Positive Praise
- Formal Caution
- Consequence
- Reconciliation

#### **Serious breaches of code:**

Making someone unsafe; outright defiance; bringing our school into disrepute.

## 4. Sanctions

We expect you to follow the School Code and behave well at all times, so that everyone can learn in a safe environment. Any Behaviour deemed contrary to the School Code will be dealt with firmly, including the following examples:

**Bullying, racism or sexism** These will not be tolerated at St Gregory the Great.

**Disrupting the learning of others** This will not be tolerated and is likely to lead to some form of exclusion.

**Refusing to accept the authority of a teacher or other adult** This is also likely to lead to some form of exclusion.

**Defacing or damaging school property** This is likely to lead to a fine and exclusion. **Rudeness or bad language** Rudeness to a member of staff will probably result in exclusion. Rudeness published in print or on the Internet could lead to permanent exclusion.

**Fighting and/or physical assault** on another member of our community This will normally lead to temporary or permanent exclusion from school.

**Smoking in school or on the way to or from school** No smoking or vaping is permitted anywhere on the school site, smoking materials must not be brought onto the site. Smoking is also not permitted in school uniform even outside of school grounds. Students with smokers (but not smoking) are also subject to sanctions which can range from detention to exclusion.

**Possession/Passing of Drugs** If you bring drugs into school, pass or receive drugs, the school will seek permanent exclusion, in line with the school's drugs policy. Alcohol will be treated in a similar way to drugs.

**Misbehaviour on buses or walking to/from school** This will be treated as seriously as misbehavior at school. School rules and standards apply whilst you are in school uniform.

**Mobile phones or other unauthorised electronic equipment** (such as Smart watches) in school. If we see, hear or hear about any such item it will be confiscated and retained for a minimum of three days; after that time, it will be available for collection by a parent from the School Office.

*"Audio equipment and photographic equipment must not be used in school without special permission from a senior member of staff. This includes recording and photographic facilities on mobile phones. Where this rule is ignored, the device will be confiscated until a parent collects it and a sanction will be issued.*

**Having make-up or wearing jewellery which should not be in school** These items will be confiscated and returned after an appropriate period

**Having any dangerous or inappropriate items in school** including: aerosols, smoking materials, laser pens, weapons of any sort and any other items which could cause harm to other members of our community. Items of this nature will be confiscated and not returned and further action such as exclusion may result.

**Buying or selling any item on school premises without permission** will always result in a Sanction

**Further Guidelines** To ensure the safe and smooth working of the school, please note these other guidelines which we expect you to follow:

- ✓ Outdoor coats must be removed when inside the building and kept in lockers or carried in your school bag.
- ✓ Large sums of money or valuable items should not be brought to school.
- ✓ Chewing gum is completely banned and must not be brought into school.
- ✓ If you arrive late you must sign the late book or report to Mrs. Whyte in the attendance office.
- ✓ Enter and leave the school via the Main Gate or the pedestrian gate only.
- ✓ Any requests for attendance at medical appointments during the school day must be covered by a letter from your parent/guardian and the relevant medical appointment card.
- ✓ Respect the field and playground as part of our school site by leaving no litter behind you.
- ✓ The boundary fence is out of bounds; students should stay at least three metres away from it.

## 5. Daily classroom routines

### Tutor Time

When you enter your tutor room, you should:

- ✓ get out your journal, pen and any other equipment you may need. Journals should be opened to the current week.
- ✓ stand behind your chair in silence until your teacher asks you to pray
- ✓ sit down in silence and listen while the register is called.

### Lessons

At the beginning of each lesson, you should:

- ✓ line up outside your classroom and wait for your teacher to invite you in to the classroom
- ✓ enter the classroom in silence as soon as the teacher invites you in
- ✓ take out the books and equipment you need, including your journal
- ✓ stand behind your chair in silence and wait for the first instructions

During the lesson, you should follow our code of conduct, [Ready](#), [Respectful](#), [Safe](#), at all times, you should:

- ✓ pay attention at all times and remember you are there to learn
- ✓ be polite and respectful whenever you need to say anything
- ✓ never distract others from their learning
- ✓ never prevent the teacher from teaching

At the end of all learning sessions, including Tutor Time, you should:

- ✓ only put away your things and stand when the teacher says
- ✓ put your chair under your desk and check the floor for litter
- ✓ dismiss quietly into the corridor

### Collective Worship

During collective worship students are:

- ✓ expected to enter the liturgical space in silence and in boy/girl order, to sit where they are directed to sit by the teacher or the student leader in charge. They are expected to sit in silence, with reverence, and to participate in all aspects of the liturgy.
- ✓ expected to enter the chapel in silence. They are expected to behave with reverence throughout their time in the chapel, remembering they are in the presence of God.

## Appendix.1

We use positive praise to encourage good behaviour for learning. While each incident needs to be judged on its own merit, we have a consistent response number to poor behaviour choices.

**Formal Caution** A formally-worded caution using a calm tone: “I have noticed you ... (misbehaviour)... That isn’t (Ready/Respectful/Safe). If you choose to continue, then I will have to ... (consequence).”

**Consequence** Sometimes a conversation with an adult resolves a situation. Formal consequences include a 30 minute detention (served on the same day), an hour detention, internal isolation, or in extreme cases a fixed-term exclusion. Permanent exclusion may be appropriate for serious breaches to the code of conduct or persistent disruptive behaviour over time.

### **Internal Isolation**

Behaviour in class, or around the school site, which is of a serious nature, but not thought to warrant a fixed-term exclusion, may result in a period in isolation. Students may also spend time in internal isolation with a Head of Year or a member of SLT while a serious incident is being investigated, or while we are waiting for parents to collect a student for a fixed-term exclusion.

### **Fixed-Term Exclusion**

Wherever possible, the school seeks to avoid the issuing of fixed-term exclusions. However, in cases which involve students using physical or verbal abuse or aggression to staff or physical assault on another student, or bringing a weapon into school, then a fixed-term exclusion is a likely outcome. Moreover, any other high level incident, such as theft, vandalism, substance misuse or the use or dealing of illegal drugs, is likely to result in a fixed-term exclusion and possibly in permanent exclusion.

Fixed-term exclusions are served at home under parental supervision. The exclusion allows students the time to reflect on their actions and what they have learned from this experience and gives the school time to consider how they will best support the student upon their return. It also allows the school community that was damaged by poor behaviour to heal.

The length of the exclusion given will sometimes vary for very similar incidents depending on the student’s previous behaviour history.

## **St Gregory the Great School Prayer**

God our Father,

we ask you to bless us and our school.

Send your Holy Spirit to guide us on our journey and

help us to walk in your ways,

where together

we live,

love,

learn and celebrate.

Through Jesus Christ your Son.

Amen.

Status and review cycle: annual

Next review date: June 2019