



THE WINDMILLS JUNIOR SCHOOL

Dale Avenue, Hassocks, West Sussex. BN6 8LS

Tel: 01273 842421

office@windmills.w-sussex.sch.uk www.windmills.w-sussex.sch.uk

Headteacher: Mrs Leila Murray

18th July 2019

Dear Year 2 Parent/Carer,

At the beginning of your child's time in Year 3, an offsite visit has been arranged to Butser Ancient Farm in Hampshire by coach on **Thursday 19th September 2019**. This will be a very informative and exciting trip.

We will be taking part in a number of interesting workshops as well as touring the site and examining artefacts to help us understand more about life in Ancient Britain.

The details of the visit are as follows:

Venue	Butser Farm, Waterlooville PO8 0BG
Date	Thursday 19th September 2019
Cost	A voluntary contribution of £18.50 per child is requested. This is to cover the cost of the transport via coach, pupil insurance and entrance fee. Please pay this by Friday 13th September 2019 .
How to Pay	<u>PAY ONLINE.</u> During the summer holidays you will receive an email with details of how to access the online Scopay payment system. This will then allow you to pay online which is the preferred payment method. Your online payment will be taken as your consent for your child to take part in this school trip. You will not need to return a paper permission slip if you pay online. OTHER WAYS TO PAY: CHEQUE - If paying by cheque, please make it payable to 'The Windmills Junior School'. CASH - We would prefer parents to avoid paying with cash, but if this how you wish to pay, exact money only please as we do not hold change. If you pay by cheque or cash, you <u>must</u> return a paper permission slip with your payment in a sealed envelope. Please post these in postboxes provided at each entrance.
What to wear	Children should wear something old, warm and waterproof and bring their named wellington boots in a plastic bag. Children must wear their school jumper.
Lunch	Please provide a snack, packed lunch and water bottle. Please do not make a booking for your child to have a hot meal that day. If you have already booked, you will need to cancel by telephoning Chartwells on 01243 836130 or via their website www.mealselector.co.uk as soon as possible. If your child has free school meals, please contact Jane Coates if you require Chartwells to provide a basic packed lunch (contact of a cheese sandwich, piece of fruit, juice carton & muffin).
Time Departing	8.30am, please arrive at school at 8.15am
Time Arriving Back	4.15pm approximately

Parent helpers will be required for this trip. If you are available to help please tick the **Parent Volunteer** box when making your online payment (via the view button under options) or indicate on the return slip by **Friday 6th September 2019**. We will let you know if you are required.

If you are unable to make a contribution to the cost, you are invited to contact our School Business Manager, Mrs Coates or in confidence in order that suitable arrangements can be made to cover the cost of your child's participation.

Yours sincerely,

Miss H Wright
Year 3 Class Teachers

Mrs C Street

Mrs S Williams

Mr D Hollings

Miss K Abraham



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Butser Farm - return slip.

Child's Name Class

Please tick to confirm:

I give permission for my child to attend the Year 5 visit to the Butser Farm, Waterlooville, **Thursday 19th September 2019**

I have paid **£18.50**

- I enclose a cheque (made payable to 'The Windmills Junior School')*
- I enclose cash (exact money only please, we do not hold change)*

**Please delete as applicable*

My child has asthma. I will ensure that they are provided with the correct medication on the day

I am available to be a parent helper on this trip - Name
(We will let you know if you are required.)

Signed (Parent/Carer) Date

Emergency contact number for the day of the visit