



**Copley School Association – Registered Charity Number 1099817
CSA Meeting**



Tuesday 2nd July 2019

Title	Notes	Actioned
<p>Present</p> <p>Apologies</p>	<p>Chair: Mrs Crayton (EC) CSA Members: Mrs Helen Case (HC), Mrs Zoe Ryder (ZR), Mrs Andrea Law (AL), Miss Donna Powell-Pires (DP-P), Mrs Helen Furniss (HF), Mrs Becky Peebles (BP), and Mrs Lisa Glossop (LG)</p> <p>Mrs Diane Clarkson-Smith (DCS), Mr Dan Endicott (DE) and Mrs Becky Brown (BB)</p>	
<p>Welcome</p> <p>Previous Meeting Actions</p>	<p>EC welcomed all to the meeting. All attendees agreed previous meeting minutes to be a true record.</p> <p>All actions from previous meeting held on 11th June 2019 were completed.</p>	
	<p>HC updated meeting on planned activities.</p> <p><u>Copley 40th Year Celebration - 17.07.2019</u> This academic year (2018/2019) will be Copley Junior School's 40th anniversary!! As this is something very special it was decided that we would celebrate this occasion by holding a picnic lunch in the grounds of Copley Junior School. School will provide the children's picnic lunch. HC showed the keyring torch to the attendees that has been provided by the CSA. Following on from advertising for members of staff/pupils that attended Copley in its first year, LG has been in touch with Mrs Thompson who was a Teacher. If she can attend the picnic, LG has offered to collect her. ZR suggested it would be a nice gesture to give the longest serving member of staff (Mrs Taylor) and Mrs Thompson a bunch of flowers at the picnic. Acion - EC said that the Kitchen staff would like some CSA volunteers to help with the packing the lunches from 11am onwards. AL, ZR & LG volunteered. Action – LG to order celebration cake from Costco. Mel Williamson is making a topper for the cake. Action – ZR to get 2 bunches of flowers. Action – EC to ask Paul Concannon and Richard Williamson to write a few lines about their time at Copley.</p> <p><u>Summer Fair</u> This year's summer fair took place on Thursday 27th June 2019. It was very successful with an early indication that there is a profit of over £1700, (waiting for official breakdown of each stall from BB). This year the uniform stall wasn't as popular, however they could have sold ties. The Children's Tombolla was very popular and could have easily sold twice the amount. It was decided that going forward there will be more prizes and the odds will be reduced by selling 3 tickets instead of 5. Also it was noted that there were a lot of new year 3 children from Orchard who attended the fair following on from the recent CSA presentation. EC confirmed that she has updated the CSA page of Copley's Website.</p> <p><u>Year 6 Graduation</u> This took place after school on Monday 15th July 2019 . HC confirmed that she has booked the Hog Roast caterer for the event and they have held their price from last year. It was decided and agreed by the CSA as a end of school token CSA will provide a photobooth in place of the autograph book. It was agreed that the Photobooth could be in use from 6.30pm onwards, to be held in Miss Hull's classroom and there will be a ticket system in place. HC has requested that Miss Hull's class be cleared in preperation for the photobooth, they will be arriving at 5.00pm. LG to manage the photobooth, take the tickets from the children and it was agreed that the classes take it in turns using the photo booth. LG confirmed that all phtotos are to be uploaded and emailed to EC who agreed to put them on the school</p>	<p>completed</p> <p>completed EC</p>

	<p>website. It was agreed that some of the alcoholic drinks prices would increase this year. CSA members to take the tickets for the hog roast.</p> <p>Action – HC to sort gluten free bread rolls,kia royale Action – HC & AL to go to Costco to buy soft drinks and cakes Action – HC & DPP to buy strawberries etc Action – LG to provide drinks cooler Action – HC to check drinks licence Action – HC & HF to order Alcohol & glasses from Morrisons Action – Tickets to be advertised on Parent Pay and issued on arrival Action – BB to give cash advance for the floats etc</p> <p><u>Any Other Business</u> EC mentioned that Miss BB suggessted taking the whole school on a Theatre Trip, the members of the CSA thought this was a fantastic idea. HC asked if the local Scouts group could borrow the ‘Play your Cards Right’ game and the bottle bags, all CSA members present agreed to this.</p>	<p>completed completed completed completed completed completed completed</p>
Next Meeting	Next meeting will be the Annual General Meeting that will be held on Wednesday 18 th Wednesday 2019 at 6.45pm.	