



MARLBOROUGH PRIMARY SCHOOL AND NURSERY

London Road Isleworth TW7 5XA

Head of School: Mrs. K. Gill

Executive Headteacher: Mr. G. Murrell

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September 3, 2019

Dear Parent/Carer,

RE: Red Class Arrangements – Mrs Lord Maternity Leave

We are writing to inform you that Mrs Lord has informed us that she is planning to start her maternity leave at the end of the Autumn half-term.

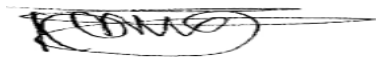
Although at this stage, we are unable to confirm the name of the teacher who will be taking the class for the remainder of school year, we would like to reassure we will be doing our utmost to recruit a suitably experienced replacement as soon as possible and will let you know as soon as the appointment has been confirmed. We will also provide opportunities for the teacher to work alongside Mrs Lord before she starts her maternity leave.

Please be assured that our highly skilled and experienced Early Years Teaching Assistants, Mrs Meale and Ms Wright will provide the necessary continuity for the class during any period of transition.

Finally, I am sure you will join us in offering Mrs Lord our very best wishes.

Thank you for your continued support and understanding,

Yours sincerely,



Mrs Kam.Gill (Head of School)



Mr Gary Murrell (Executive Headteacher)