

GLENCRAIG INTEGRATED PRIMARY SCHOOL

Pupil's/Parents' agreement for Responsible

Internet use & other technology 2019-2020

These rules will keep everyone safe and help us be fair to others.

- I will only access my own files and will not damage or amend the work of others or their data.
- I will only use the Internet when I have permission.
- I will use the Internet only for activities and work set by the school.
- I will only email people my teacher has approved and not use the Internet in school for personal or private messages.
- I will not send anonymous or unsuitable electronic messages; my messages will be polite, responsible and only signed in my name.
- I will not create, retrieve, download, send, copy, print or display onscreen offensive messages or pictures.
- I will only take part in Discussion Forums, Newsgroups or Chatrooms including Google Drive Chatroom which have been approved by the school.
- I will respect the privacy of others. I will not publish their names, addresses, phone numbers or photographs.
- I will not give my full name, home address or telephone number to anyone over the Internet.
- I will not arrange to meet anyone contacted over the Internet.
- I will give credit to the sources of materials included in my work and will not use work from the Internet as if it was my own.
- I will report any unpleasant material or messages sent to me to my teacher immediately because this will help protect other pupils and myself.
- I will not intentionally waste school resources. e.g. paper and ink.
- I will not download software from the Internet.
- I will only bring in USB memory sticks, CDs or any other electronic data from outside school if I have been given permission.
- I understand that the school may check my files and will monitor the Internet sites I visit.
- I understand that I will be held accountable for my actions and for the loss of privileges if the Rules of Responsible Internet Use and the use of other technology are violated.

I agree to accept the rules for Responsible Internet use and the use of other technology whilst a pupil at GlenCraig Integrated Primary School.

I agree to abide by the school's guidelines on the use of mobile phones and any other personal ICT equipment. I accept that the school accepts no responsibility for loss or damage to personal ICT equipment brought to school or taken on educational outings.

This information is being collected, stored and used to comply with our legal obligations and to exercise our authority as a public educational body. Our Data Protection Policy and Privacy Notice are available on our website. (GDPR 2018)

Pupil Name: Class

Pupil Signature:.....

(If in P3 – P7)

Parent Signature: Date