

Shield Road Governor meetings and monitoring timetable 2019-20

Area	Governor	Some key lines of enquiry	Type of monitoring	When?	Report to?
Area 1 SG/Attendance/ Behaviour Monitoring 3 times a year		1. How do we maintain good SG procedures inc the Central Record and develop them further? How can we best support and monitor CP incidents?	Checking the central register/ SG policies/ audits reviewing CPOMS. Meet BL/JM	Term 1 Before FGB	FGB 9/10/19
		2. How do we achieve 96% attendance? Review data. How do we ensure high standards of pupil behaviour in school? How does the school monitor behaviour incidents, serious incidents? How does the school support pupils with behavioural needs?	Discussion with HT	Term 3 before PC meeting	PC meeting 15/1/20
		3 How good is pupil understanding of Safeguarding? How good is staff understanding of Safeguarding?	Discussion with Pupils on safety, E safety etc. Learning Walk including talking to staff and pupils/look at SG board in staff room, check badges, security etc	Term 6 before PC meeting	PC meeting 10/6/20
Area 2 Curriculum learning Monitoring 2 times a year		1. Is teaching and assessment in the foundation subjects appropriately balanced between skills, subject knowledge and understanding of concepts? OFSTED What was the impact of the INSET day focus on the new curriculum? Are subject leaders clear on the use of Intent, Implementation and Impact strands in their subject areas? (Ofsted focus)	Discussion with HT re Foundation subjects and evidence of the new strands of the curriculum. Review of Foundation subject leader's action plans. Learning walk Evidence of foundation subjects in the school	Term 2 Before FGB	FGB 27/11/19
		2 <i>'Information on the school's website about many of the foundation subjects, such as history and geography, lacks any detail about the knowledge, skills and understanding that pupils should have in each class.</i> OFSTED Have these points been addressed? How are the Foundation Subjects, being assessed?	Review website. Is there more evidence of detail about the knowledge, skills and understanding that pupils should have in each class? Check the ongoing assessments of F subjects using Target Tracker	Term 5 Before FGB	FGB 6/5/20
Area 3 Data and standards – Numeracy and Literacy and GDPR Monitoring three times a year		1. How do standards of progress and attainment in R/W/M compare with National standards? What are the core priorities for Maths / English? What strategies are being prioritised? Where is the evidence of this? Next steps.	Initial meeting to establish priorities and discuss Maths Action Plan	Term 2 Before FGB meeting	13/11/19
		2 Are we GDPR compliant? What are the next steps for the school?	Are we GDPR compliant? Discussion with BL	Term 3 Before FGB in early Term 4	FGB 26/2/20
		3. How do standards of progress and attainment in xx compare with National standards? What are the core priorities for Maths / English? What strategies are being deployed? Where is the evidence of this? Next steps.	Review of standards and progress data in X Discussion with Head teacher.	Term 6 Before FGB	FGB 1/7/19

Area4 SEN/PUPIL PREMIUM Monitoring three times a year		1. Review of last year? Review of PP audit June 2019 Is there effective provision for SEN pupils? Is there effective provision for PP pupils?	Discussion with SENCO on priorities and actions	Term 1 Before FGB	FGB 9/10/19
		2. What additional support are SEN pupils and PP pupils receiving? Interventions? Impact of new Resource base? How is the PP budget being spent? What Impact is it having?	Discussion with SENCO Interviews with PP pupils who had interventions. Learning Walk to see Resource base.	Term 3 Before PC meeting	PC meeting 15/1/19
		3. Review of SEN Provision, SEN policy, progress of SEN pupils Impact of PP budget spending? How effective is the SEN budget being spent? Impact	Evaluation of PP/SEN <i>standards</i> with SENCO and Head	Term 6 Before FGB	FGB 1/7/19
Area 5 Parents and Community Monitoring twice a year		1. How effective is communication with parents? How does the school support parents?	Review of Parental Questionnaire results with HT. What are the key concerns? What is the school doing to address these?	Term 2 Before PC meet	PC meeting 13/11/19
		2. How does the school promote community cohesion? Equalities, diversity, relationships with the wider community How does the school promote equalities / British values?	Review of links with stakeholders and impact of these links. Discussion with Jim / EAL leader	Term 3 Before FGB in early Term 4	FGB 26/2/19
Area 6 Mental Health PHSE/ Pupil voice Monitoring twice a year		3 What is the progress towards achieving the school Mental health award? What are the priorities for PHSE this year?	Discussion with LDE and KI/ PHSE leader Share PHSE action plans Discussion with HT/PHSE leader	Term 1 Before FGB	FGB 9/10/19
		Pupil voice. What opportunities are there for pupils to be involved in school life? School council? Independent projects? Clubs /Provision?		Term 3 Before FGB in early Term 4	FGB 26/2/19
Area 7 Finance and premises Monitoring twice a year		Review of the budget / the Sports Premium Plan and Pupil Premium Plan / Premise plan	Discussion with PE lead / PP lead/ Head	Term 1 Before FGB	9/10/19
		Review of the school environment and premises. Impact of outdoor learning – Forest School, Orienteering, use of outdoor shelter, new KS1 playground. Impact of Breakfast Club and ASC.	Learning Walk to see Forest School in action / visits to Breakfast Club, ASC. Report back to the FGB	Term 3 Before FGB in early Term 4	FGB 26/2/19

Meeting	Date
FGB	9/10/19
Pastoral and Curriculum / Buildings and Finance	13/11/19
FGB	27/11/19
Pastoral and Curriculum / Buildings and Finance	15/1/20
FGB	26/2/20
Budget Discussion?	22/4/20
FGB	6/5/20
Pastoral and Curriculum / Buildings and Finance	10/6/20
FGB	1/7/20