



## MARLBOROUGH PRIMARY SCHOOL AND NURSERY

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September 9, 2019

Dear Parent/Carer,

### WELCOME BACK TO SCHOOL – NEWS UPDATE

We hope everyone had an enjoyable and restful summer break and would like to welcome you and your children back to Marlborough for the new school year. Please find an initial calendar outline for the academic year 2019-20 attached.

We have been delighted in the way that the children have settled so quickly into their new classes and look forward to another successful school year.

#### Staffing Changes and News

We would like to offer a warm welcome to our new members of staff including: **Miss Thompson** (Year 3 Teacher), **Miss Bajwa** (Year 6 Teacher) and **Mr Mitchell** (PE Teacher).

We would also like you to join us in offering our Reception Class Teacher Miss Bhullar our warmest congratulations on the birth of her daughter.

#### Reminders

**School Uniform:** We would like to respectfully remind/carers parents to ensure that their children are always dressed in the correct uniform and to avoid sending your child into school wearing jewellery or other adornments which are inappropriate for school. Details of our uniform requirements including new arrangements for PE days are available from our website or the school office.

**Safety in the Playground:** We would like to respectfully remind our parents/carers to ensure that their children avoid riding scooters or cycles on the school playground and avoid using the playground apparatus before or after school.

**Communications:** The school launched a mobile communications application linked to our website in April. This is now being used as a cost effective alternative to sending out letters and texts. It is therefore important for parents/carers to download the app to ensure all school messages are received. Details including download instructions are available from our website.

#### Infant and Junior Parent/Carer Meetings

We will be holding a series of morning meetings during which the teachers of each year group will outline key information about the coming academic year e.g. routine expectations, the curriculum and planned trips and visits. These meetings will be held in the school hall from 9.00am to 9.30am on the following dates:

- Year 3 - Monday 16<sup>th</sup> September
- Year 6 - Tuesday 17<sup>th</sup> September
- Year 1 - Wednesday 18<sup>th</sup> September
- Year 5 - Thursday 19<sup>th</sup> September
- Year 4 - Friday 20<sup>th</sup> September
- Year 2 - Monday 23<sup>rd</sup> September

Please note that the information meeting for parents/carers of children in Reception took place during the Summer Term.

In addition, we will be hosting an additional parents/carers meeting at 7.00pm on Thursday 26<sup>th</sup> September 2019. During this meeting there will be an opportunity to hear more about the school's new leadership structure, our priorities for the coming school year and our ongoing partnership with Cavendish Primary School. At the end of this meeting we will invite Year 6 parents/carers and anyone else who may be interested, to remain so we can explain the procedure for **Secondary School Transfer for 2020** and answer any questions you might have about the information received and choices available.

Thank you for your co-operation and continued support,

Yours sincerely,

Mrs. K. Gill (Head of School)

Mr. G. Murrell (Executive Headteacher)



## **Marlborough Primary School & Nursery - Key Dates 2019-20**

### **Autumn Term**

Teacher Training Day	(School Closed) Monday 2 <sup>nd</sup> September 2019
Term begins	Tuesday 3 <sup>rd</sup> September 2019
Year 3 Parents/Carers Meeting	Monday 16 <sup>th</sup> September 2019 (9.00am-9.30am)
Year 6 Parents/Carers Meeting	Tuesday 17 <sup>th</sup> September 2019 (9.00am-9.30am)
Year 1 Parents/Carers Meeting	Wednesday 18 <sup>th</sup> September 2019 (9.00am-9.30am)
Year 5 Parents/Carers Meeting	Thursday 19 <sup>th</sup> September 2019 (9.00am-9.30am)
Year 4 Parents/Carers Meeting	Friday 20 <sup>th</sup> September 2019 (9.00am-9.30am)
Year 2 Parents/Carers Meeting	Monday 23 <sup>rd</sup> September 2019 (9.00am-9.30am)
Parents/Carers Meeting - All Welcome	Thursday 26 <sup>th</sup> September 2019 (7.00pm-8.30pm)
Parent/Carer Reps Meeting	Wednesday 9 <sup>th</sup> October 2019 (2.30pm)
Parents/Carers - Pupil Book Look	Thursday 10 <sup>th</sup> October 2020 (3.30pm-4.15pm)
Book Fair	Tuesday 15 <sup>th</sup> October to Thursday 17 <sup>th</sup> October 2019 (From 3.30pm)
Parent/Carer Consultations	Thursday 17 <sup>th</sup> October 2019 (School closes at 1.30pm)

### ***Half Term Break***

Teacher Training Day (School Closed)	Monday 28 <sup>th</sup> October 2019
Prospective Parents Meeting for Reception	Tuesday 12 <sup>th</sup> November 2019 (9.30am)
Prospective Parents Meeting for Reception	Tuesday 19 <sup>th</sup> November 2019 (9.30am)
Parent/Carer Reps Meeting	Wednesday 27 <sup>th</sup> November 2019 (2.30pm)
Occasional Day (School Closed)	Friday 29 <sup>th</sup> November 2019
PTA Winter Fair	Friday 6 <sup>th</sup> December 2019 (Timing TBC)
Nursery Christmas Performances	Wednesday 11 <sup>th</sup> December 2019 (11.00am-11.30am & 2.00pm 2.30pm)
Reception Christmas Production	Friday 13 <sup>th</sup> December 2019 (9.30am)
Year 1 & 2 Christmas Concert	Monday 16 <sup>th</sup> December 2019 (2.30pm)
Year 3 & 4 Christmas Concert	Tuesday 17 <sup>th</sup> December 2019 (2.30pm)
Year 5 & 6 Christmas Concert	Wednesday 18 <sup>th</sup> December 2019 (2.30pm)
Class Christmas Parties	Thursday 19 <sup>th</sup> December 2019 (1.30pm-3.30pm)
End of Autumn Term	Friday 20 <sup>th</sup> December 2019 (School closes at 2.30pm)

### **Spring Term**

Teacher Training Day (School Closed)	Monday 6 <sup>th</sup> January 2020
Term begins	Tuesday 7 <sup>th</sup> January 2020
Parent/Carer Reps Meeting	Wednesday 22 <sup>nd</sup> January 2020 (2.30pm)
Parents/Carers - Pupil Book Look	Thursday 6 <sup>th</sup> February 2020 (3.30pm-4.15pm)
Parent/Carer Consultations	Thursday 13 <sup>th</sup> February 2020 (School closes at 1.30pm)

### ***Half Term Break***

Year 6 Parents SATs briefing	Tuesday 3 <sup>rd</sup> March 2020 (2.30pm & 7.00pm)
PTA Spring Disco	Friday 6 <sup>th</sup> March 2020 (Timing TBC)
Parent/Carer Reps Meeting	Wednesday 18 <sup>th</sup> March 2020 (2.30pm)
End of Spring Term	Friday 3 <sup>rd</sup> April 2020 (School closes at 2.30pm)

### **Summer Term**

Term begins	Monday 20 <sup>th</sup> April 2020
Year 5 School Journey – PGL	Monday 27 <sup>th</sup> April to Friday 1 <sup>st</sup> May 2020
Parent/Carer Reps Meeting	Wednesday 6 <sup>th</sup> May 2020 (2.00pm)
Bank Holiday - May Day (School Closed)	Friday 8 <sup>th</sup> May 2020
Year 6 SATs	Monday 11 <sup>th</sup> May to Thursday 14 <sup>th</sup> May 2020

### ***Half Term Break***

Junior Sports Day - Osterley Athletics Ground	Thursday 18 <sup>th</sup> June 2020 (9.30 am)
Parent/Carer Reps Meeting	Wednesday 24 <sup>th</sup> June 2020 (2.30pm)
Infant Sports Day (Years 1&2) Sports Day	Friday 26 <sup>th</sup> June 2020 (9.30 am) School Field
Nursery & Reception Sports Day	Friday 26 <sup>th</sup> June 2020 (2.00pm) School Field
PTA Summer Fair	Friday 3 <sup>rd</sup> July 2020 (Timing TBC)
Year 4 School Journey – Magdalen Farm	Monday 6 <sup>th</sup> July to Wednesday 8 <sup>th</sup> July 2020
End of Summer Term	Friday 17 <sup>th</sup> July 2020 (School closes at 2.30pm)
Teacher Training Day (School Closed)	Monday 20 <sup>th</sup> July 2020

**(This calendar will also be available on the school's website shortly)**

\*Please note that some dates may be altered where unforeseen circumstances arise. We will do our best to ensure that parents/carers receive sufficient notice of any such changes.