



St Margaret's at Troy Town C of E Primary School

King Street, Rochester, Kent, ME1 1YF Tel: 01634 843843 Email: office@smatt.medway.sch.uk
Website: www.stmargaretsattroytown.co.uk

Head Teacher: Linda Jobling

Caretaker (Part-time)

Salary Range: NJC Scale D2 (£18,426 - £21,166 pro-rated)

Hours: 5 hours per day – split shift preferable but flexible for the right candidate

Weeks: 39 - 42 Weeks a year – flexible for the right candidate

Post Start Date: as soon as possible

St Margaret's at Troy Town C of E Primary School, a member of The Pilgrim Multi Academy Trust, is seeking to recruit an excellent caretaker to join our welcoming and friendly community of committed and supportive staff.

We are looking for a person who will care about our school and grounds; someone who takes pride in their work and does everything they can to facilitate the learning at the school by ensuring the environment is continually at its best; someone who will contribute to our team.

The successful candidate will:

- Be able to demonstrate a commitment to ensuring the school provides the best possible environment for staff and children;
- Be able to work independently;
- Be forward thinking to pre-empt issues that may cause a risk;
- Have an understanding of Health and Safety requirements;
- Be an enthusiastic team member who shares the vision and ethos of the school;
- Be effective communicators with staff and children;
- Be reliable, punctual and supportive of others;
- Have good sense of humour, a caring disposition and a passion for clean indoor and outdoor learning areas;
- Flexible with hours to allow extra-curricular functions to be held;
- Be a key holder that is contactable and available if called out;
- Have a knowledge of grounds maintenance and be able to keep the site looking tidy;
- Be able to take on decorating and some D.I.Y. jobs around the school.
- Be able to supervise contractors whilst on the premises.

St Margaret's at Troy Town Church of England Primary and Nursery School is a member of



THE PILGRIM
MULTI ACADEMY TRUST

At St Margaret's at Troy Town:

- Children are at the heart of all decision-making;
- We thrive whilst working together as an effective team;
- Your efforts are noticed and taking the initiative is appreciated;
- Pupils and adults behave in a courteous and Christian manner at all times.
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If this is you come and join our dedicated team of professionals who are always willing to support new staff in the best interests of our children. This school continually evolves in its drive for excellence. New opportunities, including career progression, are actively sought for all staff across the MAT.

Offer of appointment is subject to a satisfactory Disclosure and Barring Service check and references. References will be requested for those shortlisted ONLY and prior to interview.

Visits to look round and view the school are actively encouraged. Please contact office manager, Ms Sharon Burden for an appointment (01634 843843 or office@smatt.medway.sch.uk).

Closing date: Tuesday 24th September 2019

Interview date: TBC

Please note only those candidates who have been shortlisted to attend an interview will receive a communication.