



# Policy

## Attendance

Statutory or Non Statutory	Non Statutory
Frequency of Review	Every Three Years
Last Review	May 2017
Next Review	May 2020
Website	Yes

### **Canterbury Vision**

*At Canterbury, children and their families are at the heart of an encouraging and challenging environment, where everyone recognises and celebrates differences, actively communicates the importance of learning and believes everyone can achieve.*

### **Rationale**

The benefits of regular attendance are fundamental to inclusion.

At Canterbury Nursery School we regard regular attendance as a high priority. Children whose attendance is high will settle much more easily and have greater access to the Early Years Foundation Stage curriculum. This enables them to succeed and offers the best start in lifelong education.

Whilst attendance is not statutory for the nursery education we believe regular attendance ensures that the Nursery School is providing best value for the community. It is important that we ensure families and children recognise that regular attendance has a beneficial effect on children's learning and promotes positive attitudes which continue throughout school life. Children who do not attend regularly are often those about whom we have other concerns.

### **Aims**

#### **Our aims are:**

- To promote regular attendance in order to ensure that children's best interests are met and that educational attainment is maximised.
- To ensure full attendance and occupancy therefore ensuring the best use of our resources.
- To raise awareness of the community regarding the benefits attendance has on children's achievement.

### **Objectives**

#### **Our aims will be fulfilled through the following objectives:**

- We will provide clear guidelines on follow up of procedures based on LEA Policy.
- We will ensure on entry to Nursery that parents/Carers are made aware that regular attendance is an expectation
- We will make parents/carers aware of the benefits of regular attendance
- We will use a range of incentives to promote and celebrate regular attendance
- We will monitor attendance and analyse data in order to ensure progress
- Attendance percentages will be shared and discussed with parents each term at 'Sharing Learning' days
- We will share responsibility for promoting school attendance as a whole school staff
- Attendance is discussed weekly with all staff through 'Children's Meetings'

- Attendance percentages will be discussed at 'Pupil Progress' meetings and appropriate strategies to support improvement discussed
- We will follow LEA Policies and Guidelines on extended visits abroad for all children
- We will work closely with families where there is regular non-attendance

**Confirmation the Policy in respect of Canterbury Nursery School and Centre for Children and Families has been discussed by the Governing Body**

Signed by:

Chair of Governors: ..... Date: .....

Executive Head / Head of School: ..... Date .....

Agreed at the Governing Body Meeting on: .....