



Charging & Remissions Policy

Mission statement

“To be the best that we can be”

Introduction & Rationale

The following policy links to the aims of our school, specifically:

- We aim to develop well rounded citizens of the future who know how to stay safe, be healthy and can make a positive contribution to society.
- We want to have an effective and supportive relationship with Parents, Governors, the local and wider community and the LA.(Relationships)
- We want children to be introduced to a wealth of experiences that appeal to, or develop multiple intelligences – music, nature, literature/drama, social, physical, artistic, science, maths, citizenship, first aid, cookery/crafts, humanities...(Resilience)

The school’s charging and remissions policy determined by the Governors under section 457 Education Act (1996) introduced new provisions on charging and remissions for school activities. The purposes of the provisions are:

- To maintain the right to a free school education;
- To ensure that activities offered as part of the National Curriculum and wholly within school time will be available to all pupils, regardless of their parent’s ability or willingness to help meet the cost;
- To give Local Education Authorities and schools the discretion to charge for optional activities provided wholly or mainly out of school hours;
- To confirm that schools may invite voluntary contributions for the benefit of the school or in support of any activity organised by the school, either inside or outside school hours.

Education provided by Johnson Fold Primary School is free of charge if it takes place wholly or mainly during school hours (school hours being those hours when a school is in session and not including break or the middle part of the day). However, the school reserves the right to seek voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours, residential or non-residential.

Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. Each class will take part in an organised class, day trip at some point during the academic year. Parents will be asked for a maximum voluntary contribution of £12.50 at the start of the year which can be paid in installments. Other trips may be organised on top of this annual visit, but in these cases costs will be met by the school.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the

school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which may require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre/cinema;
- Musical events.

Residential Trips

Our Y6 class are invited to take part in an annual residential trip. The trip takes place on a weekend. We ask for a voluntary contribution of 50% of the overall cost with the remaining 50% being subsidised by the school. This year the total cost of this trip is £120 per person this will increase next year. Payments may be made in installments and the school offers support for those parents who may be unable to provide the voluntary contribution.

Strategies

1. No charge will be made for admitting pupils to school.
 2. Transport or admission costs for swimming lessons during school hours will be met by the school.
 3. The school may request voluntary contributions towards the cost of some activities planned during school hours.
 4. Where parents are asked to make a voluntary contribution towards the cost of an activity which takes place during school hours, or to school equipment or school funds, the contribution will be genuinely voluntary. Pupils of parents who are unable or unwilling to contribute will not be discriminated against.
 5. When there are insufficient voluntary contributions to make an activity possible, and when there is no way to make up the shortfall, it will be cancelled.
 6. Where music tuition or singing tuition is not an essential part of the national curriculum, charges may be made.
 7. Non-accidental damages to school property will be charged to parents. IE damage to books etc.
 8. If travel is required for school business, teaching staff or support staff (providing the staff are employed by the Local Authority or governors) may be able to claim expenses. When it is necessary for teaching staff or support staff to be provided with board and lodgings expenses may be paid by school.
- Specific Charges

3 & 4 Year Old Nursery Provision

Additional sessions for our 3 & 4 YO Nursery Provision may be arranged by parents. These sessions are limited in number and provided on a first come first served basis. The sessions are charged £13.20 per 3 hour session. Parents must provide a packed lunch or pay for a school dinner (£2:00 per day).

2 Year Old Nursery Provision

Additional sessions for our 2YO Provision are charged at:

Monday-Friday 8:00am -5:00pm £196.92 per week term time only.

Monday-Friday 8:45am- 3:00pm £147 per week term time only

£4.52 per hour

Parents must provide a packed lunch or pay for a school dinner (£2:00 per day) which is eaten in the 2YO setting. An agreement is signed at the start and terms and conditions are shared.

Emergency Nursery Places

There may be times when emergency places need to be offered. These include situations such as those when Social Care have intervened to insist that a place is provided. Places will be funded by Social Care if resources are available to do this.

However there may be other situations where a child's barriers to learning are such that it would be detrimental if a child was not in nursery. In such instances, it is not always possible to plan for these in advance. Decisions about such places will be based on the needs of the child and will be made when it is in the child's best interests to be in nursery rather than anywhere else. In these cases, decisions will be fair and transparent and based on Safeguarding needs. These decisions will be shared so that there is a consensus of opinion. In such cases parents will be asked to pay for each session allocated.

Outcomes

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.

Adopted by Finance Committee 24th April 2017

Policy reviewed September 2017

Policy reviewed September 2018

Policy reviewed September 2019

Next review September 2020