



Oak Road  
Bishop's Waltham  
Southampton  
SO32 1EP

Telephone: 01489 892368  
Facsimile: 01489 896815  
Headteacher: Mr Darren Campbell  
Deputy Headteacher: Mrs Katherine Daniels  
E-mail: [headteacher@bwjunior.hants.sch.uk](mailto:headteacher@bwjunior.hants.sch.uk)  
Office E-mail: [schooloffice@bwjunior.hants.sch.uk](mailto:schooloffice@bwjunior.hants.sch.uk)



[www.bwjunior.hants.sch.uk](http://www.bwjunior.hants.sch.uk)

18<sup>th</sup> September 2019

### **School Behaviour Policy Update**

The staff and governors of Bishop's Waltham Junior School believe that high standards and expectations of behaviour lie at the heart of a successful school as it enables all its pupils to make the best possible progress in all aspects of their school life and work. It also ensures staff are able to teach and promote good learning without undue interruption.

With this in mind, just before the summer holidays, the staff at BWJS took the opportunity to review and update the school 'Behaviour Policy.' We believe that, on the whole, the behaviour of pupils at this school is very good. However, there was one area that staff felt could do with addressing; persistent low level class-based disruption from a small minority of pupils. Losing only 5 minutes of break time for low level disruption was having little or no impact for select pupils.

To help achieve a sense of consistency across the school we have now created a set of clear expectations regarding behaviour. This is referred to as – 'Pupil Code of Conduct'

#### **'Pupil Code of Conduct'**

- Treat everybody with politeness, kindness and respect
- Demonstrate honesty at all times
- Listen to and co-operate with each other
- Follow adults' instructions
- In class, make it possible for all pupils to learn
- Work to the best of our ability
- Move safely and calmly around the school
- Respect our school environment and property
- Wear the correct school uniform at all times
- Accept sanctions when given
- Refrain from behaving in a way that brings the school into disrepute, including when outside school

Pupils are expected to abide by the code of conduct and will be rewarded/praised and acknowledged for doing so.

**GREEN: All pupils will begin each session on 'Green' – indicating they are following the agreed code of conduct.**

We recognise that despite having positive recognition and rewards in place, there will be times when some pupils make mistakes and their behaviour falls below our expectations. It is therefore important to have a clear, fair and consistent system in place that all pupils and adults understand; that tackles incorrect behaviour choices with sensitivity and fairness, whilst minimising disruption to learning.

Teachers will aim to minimise low level disruptive behaviour by using a range of positive strategies and careful classroom organisation. If in spite of this, any pupil displays signs of continued mis-behaviour, the teacher will use the following procedures.

#### Sanctions used as a consequence for not following code of conduct.

The progression from one level of response to another is triggered by the repetition of inappropriate behaviour within the same school lesson. This is determined by the teacher, in the context of the age and maturity of the group/class of pupil concerned i.e. in general, more is expected of an older pupil.

#### **1st step (verbal/visual warning)**

- The pupil is reminded of the code of conduct and the sanction that will be applied if the behaviour is repeated. Pupil's name is moved onto the 'Warning Triangle'. This is a clear signal for the behaviour to be improved.
- At this point, the teacher will consider strategies that could be applied to help the pupil avoid the repetition of the inappropriate behaviour (seating change etc.)

#### **2nd step (name moved from 'Green' to 'Amber')**

- This will result in the loss of 20 minutes break time  
*(or 20 minutes lunch time if after break session)*

#### **3<sup>rd</sup> step (name moved from 'Amber to Red')**

- If necessary, the pupil is moved away from disturbing others to a more isolated place in the classroom or another area. The pupil loses 40 minutes of their free time.

*(20 minutes break/20 minutes lunchtime – or 40 minutes of lunch if after break session)*

#### Additional information

- Missed break/lunchtime will be supervised by a member of the Senior Leadership Team.
- Pupils placed on amber/red after lunch will report to phase leader/deputy to explain behaviour/sanction and complete reflection sheet (20/40min depending upon sanction). Pupil can return to class after this time.
- Pupils placed on amber/red will be expected to complete a 'Reflection Sheet'
- Once a pupil has completed their sanction (i.e. amber or red card) they will be given a fresh start in the next lesson.
- Whilst we aim to avoid carrying sanctions over to the following day, this may be necessary if misbehaviour (issuing of amber/red card) occurs towards the end of the school day.

The Code of Conduct will be displayed in all classrooms and work areas as a reminder to pupils and staff.

## Pupil who receive repeated sanctions

### Receiving an AMBER CARD

- In most cases, parents are not informed if their pupil receives an amber card in school as this is deemed to be a minor sanction.

### Receiving of REGULAR AMBER CARDS (e.g. x2 in a week)

- If a pupil is repeatedly receiving amber cards (*for the same area of misbehaviour*) with little sign of improvement in their behaviour, the school will inform their parents / carers. This will be done by text and a letter home.

### Receiving a RED CARD

- If a pupil receives a red card, the parent/carer(s) will be informed via text and by a letter from the headteacher. The letter will explain the behaviours that have led to the card being received. The pupil will be expected to complete a 'Reflection Sheet' alongside their parents and return it back to school the following day.

### Receiving a PURPLE CARD

- If a pupil receives a purple card (serious/unacceptable behaviour), the head/deputy will contact the parents via phone and explain the behaviours that led to the card being received. A corresponding letter will also be sent home along with a reflection sheet that must be completed and returned to school. Pupils will usually miss the whole of break/lunch time but further sanctions may be applied if appropriate.

### Receiving of REGULAR RED/PURPLE CARDS

- If a pupil is repeatedly receiving red/purple cards, the parent/carer(s) will be invited into school for a meeting with the class teacher and head or deputy. The aim of the meeting will be to share concerns and to work together to problem-solve the situation.
- There are a range of possible outcomes from such a meeting, including use of a reward chart / behaviour contract or individual behaviour management plan. Whatever is decided, there will always be a follow up meeting within 6 weeks of the original meeting to share how things are progressing.

It is very much hoped that pupils will respond in a positive manner to this increased level of expectation.

Early indicators have shown that pupils appreciate the 'warning triangle' as it provides a clear sign to them that a change in behaviour choice is required. Also, having a clear set of rewards and sanctions, pupils are now more aware of potential outcomes resulting from their choice of behaviour.

We do not expect everyone to be perfect all of the time – practically an impossibility for anyone. There will be times when pupils make the wrong behaviour choices and end up with an amber/red card. It is hoped that with the reflection sheets and associated conversations with staff and parents, that pupils learn from their mistakes.

A full copy of the school's behaviour policy can be located on the school website.

Thank you for your support and understanding in this matter.

Kind regards,

Darren Campbell  
Headteacher