



Sandy Lane Primary School Policies

Charging and Remissions		
Type of policy	Statutory	
Policy owner	SBM	
Committee reviewing policy	Resources	
Date last reviewed	October 2018	
Date of next review	October 2021	
On school website	Yes	
Change Control between reviews		
Date	Owner	Changes made
Oct 18	SBM	No change

Charging & Remissions

The Governing Body of the school endorse the basic principle that educations should be free and available to all.

If the number of places available for a particular activity is limited, the Governing Body reserve the right to decide which pupils should be given the opportunity to participate, without reference to parents willingness or ability to make a voluntary contribution towards the cost.

Activities which take place mainly outside normal school hours are deemed “optional extras” and the Governing Body reserve the right to charge to meet the cost of the provision of these activities.

When an activity takes place during and partly outside school hours, the Governing Body reserve the right to implement these conditions:-

Day Visits/ Visitors

Where a whole class will experience a visit that will enhance, enrich and bring relevance to the curriculum, then the Governing Body reserves the right to ask for voluntary contributions. The voluntary contributions will include a contribution towards transport, fees, extra supervisory staff, teaching packs, insurance and administration costs and a small contingency fund. If insufficient voluntary contributions are received, the Governing Body reserve the right to cancel the visit. No children will be excluded from the visit if their parents cannot or do not wish to make a contribution.

Residential Visits

In upper KS2 it is desirable to provide a residential stay for all the children of that age group to develop their educational and social awareness. The choice of venue should be able to accept all the children of that age group.

The Governing Body reserve the right to charge directly to the parents the costs of travel, board and lodgings as the activity involves nights away from home. They also reserve the right to ask for voluntary contributions for all remaining costs, e.g. materials, books and equipment, entrance charges to facilities, and insurance. As in Day Visits, if insufficient voluntary contributions are received, the Governing Body reserve the right to cancel the residential visit.

Should the visit be outside normal school hours e.g. during holidays then the Governing Body reserve the right to charge the parents for all the costs.

Cooking/Craft

Where parents express a wish beforehand for their children to own a product they make, then the Governing Body reserve the right to charge for the cost of materials or ingredients. Alternatively, the children may provide their own ingredients or materials.

Music

Should extra musical tuition be provided beyond the normal school musical activities or provision by the LA, the Governing Body reserves the right to charge for such tuition or costs.

Damage to Property

The Governing Body reserves the right to ask parents to contribute to the cost of repairs or of replacing defaced, damaged or lost property where this is a result of a pupil's inappropriate behaviour.

Remissions

The Governing Body does not wish to see any child disadvantaged by virtue of the fact that their parent(s) are unable to pay. The Governing Body will:

- Remit all charges otherwise payable by parents of a pupil in respect of board and lodging, provided for their child pursuant to the charging policy, for the duration of a residential trip if the child is eligible for free school meals;
- Give consideration to remit all or part of any charges payable by a parent of a pupil in all other instances pursuant to its charging policy.