

Sutton Valence Primary School

Headteacher
Miss M Terry, BEd (Hons). NPQH

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North Street
Sutton Valence
Maidstone
Kent
ME17 3HT

25th September 2019

Dear Parents and Carers

We shall be holding **Parents' Consultations** on Tuesday 8th and Thursday 10th October 2019. Now that your child has settled in, this will give you the opportunity to meet with your child's teacher to discuss their progress to date and future targets. Your child's books will be available to view prior to your appointment.

Please complete the slip below and return to the **class teacher** as soon as possible. Appointments will be allocated on a first come, first served basis. Also, please write in the space provided, the names of brothers and sisters in other year groups so that we can ensure your appointments do not coincide.

Yours sincerely,

Miss M Terry
Headteacher

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Parents' Consultations

I/We should be grateful for an appointment at one of the following times (please tick):-

Tuesday 8th October	X/✓	Thursday 10th October	X/✓
3.30 - 4.30pm		5.30 - 6.30pm	
4.30 - 5.30pm		6.30 - 7.30pm	
5.30 - 6.00pm		7.30 - 8.00pm	

Name of Child **Class**

Names of brothers/sisters:

Name Class

Name Class

.....
(Class teacher to complete)

Parent's Evening - An appointment has been arranged as follows:

Name of child Class

Tuesday 8th/Thursday 10th October Time

