

Staff Responsibilities 2018-19

Staff member – Teaching staff	Area of Responsibility	Class
Mrs Jo Jones	Headteacher Teaching & Learning and Curriculum, Pastoral Care, staffing, premises, finance, DSL and Looked after children, SPOC, DPO, Pupil Premium, Attendance.	Whole school
	Reading Recovery teacher	Y1/ 2 target children
Miss Nicola Sullivan	Deputy Headteacher Teaching & Learning and Curriculum, Maths Leader (KS2) Assessment / behaviour NQT & student mentor	Y6 support & booster groups
Miss Hannah Fox	Assistant Headteacher Early Years Phase Leader Inclusion / SENCo / EAL DSL Phonics / Reading Recovery teacher	Reception (0.4) Y1 Phonics Y2 Reading Recovery
Miss Marie Norris	KS1 Phase Leader and Literacy and Maths Lead (KS1)	Y2
Miss Holly Sawicki	ICT (ipads / apps) lead History & Geography Enterprise	Y6
Mrs Felicity Hilton	English (KS2) and Interventions Upper Key Stage 2 Phase Leader PE	Across classes
Miss Emma Handley	Science	Y5
Mrs Lisa Hawtin	ICT / Computing MFL Lower Key Stage 2 phase Leader	Y3
Miss Gina Kendall	RE	Rec (0.6)
Mrs Tasnim Thikri	Art and DT PHSE & SRE	Y4

Miss Lauren Williamson	Music	Y1
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Support Staff		
Miss Dawn McKillop	Senior Teaching Assistant	Y4
Mrs Tracey Williams	Teaching Assistant SEN support	SEN pupils
Mrs Cath Smith	Teaching Assistant	Y6
Mrs Farzana Ali	Teaching Assistant	Y5
Mrs Lynnette Matthews	Teaching Assistant	Y3 (0.6)
Mrs Tahmina Ahmed Choudhury	Teaching Assistant	Y2
Ms Donna Gibbons	Teaching Assistant	Reception
Mrs Azra Khatoon	Teaching Assistant	Y1
Mrs Naseem Iqbal	Teaching Assistant Community Education / Home school liaison & attendance	Whole school
Mrs Joanne Bloomer	Teaching Assistant SEN support (ASD specialism)	Whole school

Office Staff	
Mrs Mary Lovell	School Business Manager
Ms Lianne Geoghegan	Office Manager
Mrs Dawn Powell	General Assistant and Lunchtime Supervisor
Mr Michael Hall	Buildings Manager

Lunchtime Supervisors	
Mrs Juno Turney	Lunchtime Supervisor
Mrs Rukia Begum	Lunchtime Supervisor
Mrs Zakiya Shivraj	Lunchtime Supervisor
Mrs Nasreen Asghar	Lunchtime Supervisor
Mrs Shaheena Islam	Lunchtime Supervisor
Miss Mariam Hussain	Lunchtime Supervisor
Mrs Sima Zafar	Lunchtime Supervisor
Mrs Nasima Begum	Lunchtime Supervisor