



# St Paul's Walden School

Bendish Lane,  
Whitwell,  
Hitchin, Herts  
SG4 8HX

Headteacher: Mrs Nancy Adshead

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25 September 2019

Dear Parents of children in the Rowans and Willows class,

All parents/carers of infant children are now required to register their child for Universal Free School Meals (UFSM) annually. The register will then be used to check the eligibility for pupil premium grant. The pupil premium grant provides additional funds within the school budget to enable us to give further support to those eligible children in school. All children should be registered for UFSM, regardless of whether you think your child is also eligible to receive the additional pupil premium grant.

Every October each school nationally submits a census for the Department for Education which includes the recording of the number of children in Reception, year 1 and 2 who have chosen to have a free school meal on that day. The same information is collected each January and both sets of information collected are used to calculate the funding that the school receives to pay for Universal Infant Free School Meals for children in Reception, year 1 and 2.

If your child takes up the offer of a free infant meal on **both** the census days this year – Thursday 3 October and Thursday 16 January, regardless of whether they have any more school dinners this academic year, under the terms of the DfE Universal Infant Free School Meals, the school will receive additional funding of approximately £440 per child. This can be used for the educational benefit of our children at our school.

In order for our school to receive this funding, all children in Reception, year 1 and 2 will be registered to have a free school meal on Thursday lunchtime next week. If you have not already done so, you will need to login to Live Kitchen to select a meal preference by **Monday 30 September**. Please contact the school office if you experience any difficulties. For your information our menu choices on Thursday 3 October are:

- English All Day Breakfast
- Scottish Corn Sausage, Mash and Gravy
- Welsh Ham, Cheese and Bean Melt
- Irish Jacket Potato with Choice of Filling (Baked Beans, Cheese or Tuna Mayo)

If you **do not** want your child to be registered for a free infant school meal next Thursday, please complete the slip below and return to the school office by **Monday 30 September**. If this slip is not returned, we will assume that you are happy for your child to be registered for a free school meal.

Yours sincerely,

Nancy Adshead  
Headteacher

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### Free infant school meal – Thursday 3 October 2019 & 16 January 2020

Child's Name ..... Class .....

I **do not** want my child to be registered for a free infant school meal on Thursday 3 October and Thursday 16 January.

Signed ..... (Parent) Date .....