



## Shelley First School Special Educational Needs and Disabilities (SEND)

Update September 2019

I hope you have all had a very enjoyable and relaxing summer holiday. Welcome back to school and I hope the year ahead is very happy and rewarding for all.

My name is Kate McGenity and my role in school is the SENCo (Special Educational Needs Coordinator). I help to support the teachers and teaching assistants if a child has, or may have, a need that impacts on their learning. I am usually in school on Mondays and during this time I work with children, staff and professionals to help ensure that all children at Shelley First School receive the very best we can give them.

I wanted to remind you that information about the provision for pupils with Special Educational Needs and Disabilities (SEND) can be found on the school website – please click on the link below:

<https://www.shelleyfirstschool.co.uk/our-children/send-1>

Shelley First School's SEND Policy can also be found on the school website – please click on the link below:

<https://www.shelleyfirstschool.co.uk/our-children/policies-1>

### Diary Dates

Dates are in the diary again this year when parents or carers know I am going to be available and can book a 30 minute slot in advance. All parents and carers are very welcome to come and discuss any concerns or questions regarding additional needs they may have about their child. *As always, general issues or concerns should be discussed with the Class Teacher.*

The sessions for this school year will be held on the following dates:

- Monday 14<sup>th</sup> October 2019 from 8.30am – 12.00pm
- Monday 13<sup>th</sup> January 2020 from 1.00pm – 4.00pm
- Monday 11<sup>th</sup> May 2020 from 8.30am – 12.00pm

Please book your appointment by ringing the School Office on 01464 604484. Thank you.

### Termly Special Educational Needs Review Meetings

These are held for those pupils with additional needs. Letters have been sent out for meetings this term – if you do not receive a letter and you think you should have done, please get in touch with School.

Review meetings this year are planned for the following dates:

- Monday 21<sup>st</sup> October 2019
- Monday 10<sup>th</sup> February 2020
- Monday 8<sup>th</sup> June 2020