Minutes of the Anderton Park School Full Governing Body Meeting held on Monday 15th July 2019 1.00pm

Anderton Park Primary School Governing Board

Aspirations Relationships Sparkle

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In Attendance
Sandra Taylor (Clerk)
Gerardine Lotarew (Senior Governance Clerk)

FGB 29/19 Welcome, Introduction and Acceptance of Apologies

The Chair opened the meeting by welcoming everyone. No apologies were received and it was noted that KB was not in attendance and had not sent apologies. As this was the second meeting it was agreed the Clerk would contact KB to remind him about attending meetings.

ACTION: Clerk

FGB 30/19 Declarations of Interest

The Chair enquired whether any member present had a direct or indirect pecuniary interest in any item on the agenda. None were declared.

The Head Teacher reported her charity work and the experience it would bring to Anderton Park School.

CE reported she was Chair at her children's school PTA where they had raised £17,000 and she had brought ideas and experience in fund raising to Anderton Park School.

FGB 31/19 Chair's Matters

Signed ......................................................... (Chair) Date ...........................................
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[SHUDED TEXT DENOTES GOVERNOR QUESTIONS AND CHALLENGE]
There were no Head/Chair urgent actions to report. It was noted the Board felt disappointed with the lack of support from the BCC Governors Support Services mentor. After some discussion it was

Resolved that

BT would contact BCC for advice regarding the mentor.

FGB 32/19 Agreement of Other Business
The Management of Change Committee Feedback.

FGB 33/19 Minutes and Matters Arising of the Previous Meetings held on 17th June 2019 and EOGB Meeting 28th June 2019

The minutes of the meeting held on Monday 17th June 2019 had previously been distributed and questions/comments were requested on a page by page basis. The following items were noted:

FGB 23/19 – The Head Teacher Verbal Report – Page 3 – The trial date had been postponed to September 2019, although an actual date had not yet been set. Following a Governor question it was confirmed that the High Court Injunction would remain in place until the trial hearing. It was

Resolved that

The minutes were a true record of the meeting and were signed by The Chair.

The Confidential Minutes from the Extraordinary Governing Body Meeting on 28th June 2019 were tabled by the clerk. These minutes were read and checked for accuracy. The following items were noted:

Page 3 – The Chair had contacted BCC Governance Support and was advised the resignation had to be accepted and suggested the wording which should be sent as a response.

GDPR – Governors were reminded to use their school email account to access documents and papers for emails. After some discussion it was

Resolved that

The school would subscribe to Governor Hub from September 2019. There was a Governing Body Meeting in September where all documents would be available.

It was

Resolved that

The minutes were a true record of the meeting and these were signed by the Chair to be retained in school.

FGB 34/19 Governor Visits
SM reported she had visited the school and completed the Governor Visits Form. The focus of the visit was Curriculum/SATS/Phonics/Science (Assessment), NQTs, Outcomes/assessments, strategic governance and NPQH. SM thanked CE for the visit and in turn CE thanked SM for her visits and noted that SM had visited at the beginning of the school year and at the end so the full impact could be seen. The paper was circulated to members. It was agreed the report would be sent to all Governors.

Signed: .......................................................... (Chair) Date 30.9.19

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[SHADED TEXT DENOTES GOVERNOR QUESTIONS AND CHALLENGE]
SM suggested that new NQTs may benefit from a training session on knife crime.

**FGB 35/19 Governor Training**

RH had attended the Induction training and noted this had been a very useful insight to Governance and attendees were able to ask questions.

**FGB 36/19 Statutory Testing and the National Impact**

The Head Teacher reported children were tested six times during their primary school years, which were:

1. End of Reception Assessments – grading Working Towards, Expected or Extended.
2. Year 1 – Phonics Test – 20 words and 20 sudio words (not real words)
3. Year 2 – Phonics if they had not passed in Year 1
4. Year 2 – SATS Tests, these are teacher assessed.
5. Year 4 – Times Tables Tests (From 2020) APS had carried out a pilot and thought that around 80% of children had passed, although the threshold was not yet known.
6. Year 6 – SATS Tests in Reading, writing, maths – Parents get test result and teacher assessment. It was noted that the score of 100 was the expected, under 100 would be graded as working towards and over 100 would be graded as greater depth.

It was noted that Ofsted are now veering away from tests.

The high mobility of children in AP was discussed. Most of the children in year 6 had not been in year 2 so there was no comparative data for these children. The progress the children had in Maths, since being at the school was discussed and felt to be a strength.

The difficulty of the reading test was discussed. It was noted the word count of the reading text was over 2000 words. It was felt the children did not have time to read the text and answer the questions, especially taking into account English was a second language for most children.

It was noted that, when comparing data with other schools in the area, they did not have the same number of newly arrived children or the mobility that APS has.

**FGB 37/19 Head Teacher Report**

The Head Teacher’s report was circulated in advance of the meeting. The following items were discussed:

- CE’s hard work with IT and the curriculum, Flash Academy, EdTech 50 award, Deputy Heads’ NAHT, BCC executive and fundraising through the new PTA.
- The three new Ofsted focuses – Intent, Implementation and Impact.
- 128 children in Year 6 were ready to flourish at secondary school with the pastoral team also working with families outside of school hours.
- A Governor commented she had accompanied a Year 5 trip to a local secondary school who had commented on the knowledge of the children and the type of maths language they used. The school was very impressed with the children.
- EYFS, Year 1, Year 2 Phonics re-test, Year 2 SATs Year 4 Times Tables data was highlighted.
- Year 6 SATs Results were read out as follows:
  - Reading 57% Greater Depth 14%
  - Maths  71% Greater Depth 23%
  - SPAG  66% Greater Depth 26%
  - Writing 75% Greater Depth 13%

It was noted some papers had been sent for re-marking so these figures could change.
- Setting for Year 6 was discussed.
- Safeguarding was discussed and noted that staff go above and beyond what is expected to ensure the most vulnerable children were safe during holiday periods.
- Half day finish on Friday 19th July 2019 - following a Governor comment it was noted that all Governors should have been informed prior to parents not just the Chair and Vice-Chair.

**FGB 38/19 Intent, Implementation, Impact**

This item was discussed and the following statements would form a work in progress:

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|SHADDED TEXT DENOTES GOVERNOR QUESTIONS AND CHALLENGE|
• Happy and confident
• Basic British Values
• Preparing children for life in modern Britain
• Equality for children to be strong
• Spirit of enquiry, curiosity and kindness
• Thirst for knowledge
• Acknowledgement of kindness even if others are not
• Integrity and honesty
• Determination and resilience

It was noted that there had been a similar piece of work completed previously and statements from this could be included.

FGB 39/19 Policies
The School Lockdown Policy was a work in progress

ACTION: HT/AJ

FGB 40/19 Information Items
There were currently no items to report.

FGB 41/19 Any Other Business
It was noted the MOC Committee had met for the first time that day and it was felt that, as David May, Associate Governor, was on this committee it would be appropriate to invite the Associate Governors to the Full Governing Body Meetings for the next 12 months. It was noted the MOC Committee could not report back to Governors but Governors could discuss issues relevant to the MOC Committee. It was noted the first stage had been activated. After some discussion it was

Resolved that
The Associate Governors be invited to the FGB Meetings for the next 12 months.

ACTION: CLERK

SS gave Safeguarding in the community feedback. Members of the community had attended workshops and workshops had been arranged for male members of the community. SS was thanked for her hard work regarding safeguarding.

Governors were invited to host an afternoon tea event for parents on the last Tuesday of half term (22nd October 2019). Governors were to inform CE of what they were able to contribute to raise funds for the school.

CE asked BT for a paragraph to send to parents.

FGB 42/19 Future Meetings Dates and Date of Next Meeting

The following dates for the next academic year were distributed:

- Monday 30th September 2019 at 1pm  – Full Governing Board – Set Up Meeting
- Monday 11th November 2019 at 1pm  – Finance & Resources Focus
- Monday 9th December 2019 at 1pm  – Curriculum Focus
- Monday 20th January 2020 at 1pm  – Full Governing Board Focus
- Monday 10th February 2020 at 1pm  – Finance & Resources Focus
- Monday 30th March 2020 at 1pm  – Finance & Resources Focus
- Monday 11th May 2020 at 1pm  – Full Governing Board Focus
- Monday 15th June 2020 at 1pm  – Finance & Resources Focus
- Monday 13th July 2020 at 1pm  – Curriculum Focus

Signed _______________ (Chair) Date 30.9.19

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[SHAKED TEXT DENOTES GOVERNOR QUESTIONS AND CHALLENGE]
It was

Resolved that

The dates be accepted.

The next meeting of the Full Governing Board would take place on Monday 30th September 2019 at 1.00pm

There being no further questions or comments, the Chair thanked members for their contributions and closed the meeting at 3.30pm.

Signed ...........................................  (Chair)  Date ...........................................
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[SHADeD TEXT DENOTES GOVERNOR QUESTIONS AND CHALLENGE]