



Head Teacher: Mrs M Bringan
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Tuesday 8th October 2019

Dear Parents / Carers,

Autumn Term Parent and Teacher Meetings

I am writing to invite all parents and carers to attend our Autumn Term Parent and Teacher Meetings.

As Mr Ball is on jury service next week, parent and teacher meetings for Pine class will take place after half term. Miss Cann will be teaching the class whilst Mr Ball is away. Miss Cann is an experienced member of staff who knows the children well.

For parents of children in **Pine Class**, Parent and Teacher appointments are available as follows:

Wednesday 30th October 3pm – 5:30pm
Thursday 31st October 3pm – 5:30pm

You will be able to make an appointment to meet with your child's class teacher. Each appointment will last for approximately 10 minutes. Mr Ball will be able to discuss your child's targets, how they have settled into their new class, and will share some of the key areas your child will be focusing on in the term ahead. It will also be a good opportunity for you to share any concerns, or ask any questions you may have.

Please arrive at your allotted time at the main school office where you will be taken to your meeting.

You are welcome to bring your child with you to your appointment as it is often helpful for them to be present.

Mr Ball will has put up appointment sheets in order for you to sign up for an appointment.

Yours sincerely,

Miss C Cheshire
Deputy Head Teacher



Learning at the heart of everything we do

