



Head Teacher: Mrs M Bringan
Deputy Head Teacher: Miss C Cheshire

Whitehall Infant School
Cowley Road
Uxbridge
Middlesex
UB8 2LX

Tel: (01895) 590112
Email: office@mail.whitehallinf.org
www.whitehall-inf.hillingdon.sch.uk

Tuesday 8th October 2019

Dear Parents / Carers,

Autumn Term Parent and Teacher Meetings

I am writing to invite all parents and carers to attend our Autumn Term Parent and Teacher Meetings which have been arranged for this half term.

For parents of children in **Maple Class** there will be appointments available as follows:

Tuesday 15th October 3:30pm – 5pm
Wednesday 16th October 3:30pm – 4:30pm
Thursday 17th October 4:30pm – 7pm

You will be able to make an appointment to meet with your child's class teacher. Each appointment will last for approximately 10 minutes. Ms McWhinney-Tripp will be able to discuss your child's targets, how they have settled into their new class, and will share some of the key areas your child will be focusing on in the term ahead. It will also be a good opportunity for you to share any concerns, or ask any questions you may have.

These meetings will take place in the school hall. Please arrive at the school hall door at your allotted time.

You are welcome to bring your child with you to your appointment as it is often helpful for them to be present.

Ms McWhinney-Tripp has put up appointment sheets in order for you to sign up for an appointment.

Yours sincerely,

Miss C Cheshire
Deputy Head Teacher



Learning at the heart of everything we do

