



Greens Norton C of E Primary School  
Calvert Road  
Greens Norton  
Towcester  
Northamptonshire  
NN12 8DD

**Headteacher: Mrs Sue Marsh**  
**01327 350648**

[head@greensnorton.northants-ecl.gov.uk](mailto:head@greensnorton.northants-ecl.gov.uk)

Dear Parent/Carer,

### Parent/teacher consultation evenings – Autumn 2019

We will be holding our parent/teacher consultation evenings on Wednesday 23rd October and Thursday 24th October. We hope you will be able to attend these important meetings to discuss your child(ren)'s progress with their teacher.

Appointments will last for 10 minutes. During the consultation evenings, teachers will make every effort to keep within the allocated times and we would ask that you assist us by making an additional appointment with the teacher, if you require further time.

For parents of Wrens class, please be aware that Mrs Wizard and Mrs Russell will both attend the Wednesday evening and Mrs Russell only will attend the Thursday evening.

Prior to the meetings you will have the opportunity to look at your child's learning in their books. Tables and chairs will be set out in the hall with the teachers' names on to enable you to locate your child's books easily. Children are not required to attend the appointment, so where possible please make other childcare arrangements. If you do need to bring them into school with you, I ask that they remain with you at all times, and are quiet and respectful of other parents. At your appointment time, children will need to accompany you to the classroom and sit and look at a book quietly.

During the course of both evenings you will also have the opportunity to view and purchase books from the Scholastic Book Fair which will be set up in the hall. The school receives 60% commission from each sale.

Please indicate on the reply slip below all blocks of time when you are available and return it to the school office by Wednesday 16th October. If you have a child in more than one class, please indicate this on the slip to enable teachers to liaise with each other over appointments.

Yours sincerely,

Mrs Sue Marsh  
Head Teacher

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### Parent/teacher Consultation Evenings - Autumn 2019

Child..... Class.....

I also have a child in ..... class(es)

Please indicate with a tick all the time slots you can be available for:

#### Wednesday 23<sup>rd</sup> October

4.00 – 5.00 p.m.     5.00 – 6.00 p.m.     6.00 – 7.00 p.m.

#### Thursday 24<sup>th</sup> October

5.00 – 6.00 p.m.     6.00 – 7.00 p.m.     7.00 – 8.00 p.m.