



Dear Parent/Carer,

School Governor Vacancies

We currently have vacancies on our School Governing Board.

Governors play an important role in supporting and challenging the school's Leadership Team and in making decisions about the service provided for the children.

Among other things Governors are responsible for:

- Establishing the vision, ethos and strategic direction of the school
- Helping to draw up and approve the School's Improvement Plan
- Selecting the Headteacher and Deputy Headteacher
- Ensuring the school's budget is spent prudently
- Holding the Leadership Team to account for the quality of teaching and the progress and outcomes for every child in school

The Governing Board meets usually about 5 times a year and meetings last for approximately two hours. Governors also serve on committees which can involve another 3 or 4 meetings a year. An overall minimum time commitment is about 40 hours a year and this equates to 1 hour per week during term time. Whilst positions on the Governing Board are open to anyone, it is important that applicants have a basic understanding of current educational policies and practice.

Governors are appointed for a 4 year term of office but may resign before the term of office ends should personal circumstances change. A voluntary governor training programme is also available.

If you are interested in finding out about becoming a School Governor please visit our website <https://www.carrgreenschool.org.uk> under 'Information about our School/Governing Board'. We have attached the Governing Board Terms of Reference document (*reading this will provide you with a comprehensive overview of the roles and responsibilities of Governors*) and an application form.

We will be holding a couple of prospective governor information sessions during week commencing 4th November where there will be more detailed information and an opportunity to ask questions. Applicants will be informed of the exact date/times.

Application forms to be returned to me by email donna.turner@carrgreen.org.uk or via the school office by Friday 25th October 2019.

Yours faithfully,

Donna Turner
Office Manager/Clerk to the Governing Board