



11th October 2019

Dear Parents

Re: Parents Evening - Key Stage 2

There will be an opportunity to meet with your child's teacher on Wednesday 13th November and Thursday 14th November 2019

Miss Malkin will be available to see Year 3/4 parents on both Wednesday 13th and Thursday 14th November between 3.30 and 6.20.

Mr Jones will also be available on both days, Wednesday November 13th, 3.30 - 6.20 and Thursday November 14th 3.30 - 5.30.

Please indicate your preferred date and time on the slip below and return it to the **class teacher** as soon as possible.

Yours sincerely

MR J BIRCH
Headteacher

To: Classteacher

I/We would like to meet on _____ (date) at _____ (time)
Name of child _____ Class _____