

Arriving Late

If you will be late arriving at the Pre School could you please phone as soon as possible.

If you are going to be late collecting your child from the Pre School, please ring the setting as soon as possible on 07856 218 123 or 07803 700 799.

Please bear in mind that an additional cost of £5.00 for every 5 minutes will be added to your invoice if you are more than 10 minutes late from our closing times. This will need to be paid within 14 days to keep your place at the setting.

Picking up your child on time is important. If a parent is regularly late collecting a child then we may consider cancelling your child's place.

Review

The policy will be reviewed yearly, in May, and amendments and changes will be carried out in conjunction with the Pre School staff, and through liaison by the Proprietor.