

**Minutes - Tuesday 8<sup>th</sup> October 2019**

**7pm - Black Bull Inn, Birstall**

<p><b>Time</b></p>	<p><b>St Patricks PFA</b></p> <p><b>Present:</b> Carly Eagleton, Clare Murray, Yvette Delahunt, Mary Clancy, Katie Barnett-Shafi, Sharon Buchan, Louise Hill, Lucy Godbold, Simon Hill, Sara Dache.</p> <p><b>Apologies:</b> Gemma Coubrough, Sharon Sugden, Mrs Moulding, Miss Smith, Simone Egan</p> <p>Joanna Terry trialled running a daytime meeting on Weds 9<sup>th</sup> Oct to which there was one attendee Sandra Lord.</p>	
	<p><b>Coffee Morning</b></p> <p>The coffee morning involving the children was successful, £398 raised to be split 50/50 between MacMillan and the PFAI. We would like to involve the children again next time, would it be possible to bring the children in a little earlier KS1 10.00 and KS2 10.15 to allow volunteers to get away a little earlier. Is it possible for Early Years to come in to buy once they have settled in to EYFS rather than just the teacher? T</p> <p>he letter needs to be clearer next time explaining all children will be able to choose one bun, please send in the amount you wish to donate, no change to be given. We had children donating £5 and weren't sure if they needed change or wanted £5 worth of buns? Thanks to the huge amount of buns and cakes.</p>	
	<p><b>Clothing collection</b></p> <p>The clothing went well with a good level of donations. £67.20 was raised for school and £22.40 for Starlight. Duvets cannot be accepted and had to be put in the bin. Next time an email will be sent to church prior to raise the level of donations.</p>	
	<p><b>Autumn Party</b></p> <p>240 tickets sold in 1 ½ days, a great response. The event is to be held on 18<sup>th</sup> October at Lakeside Ponderosa. <b>Going forward those who have offered to volunteer and help will get priority on tickets.</b> Questions raised over ticket sales and numerous complaints via facebook/email. Tickets have been sold to siblings but with it being a 'family event' and lots of siblings ex or future St pats children wouldn't want to exclude. Continue to hunt for a larger venue. Could it be because reception and nursery whats app more involved so clued up about the success of event and so organised to bring money? Discussion over split age ranges – but we do this anyway for other discos in year and this is the family event. St Marys has 2 rooms but only hold 160+60 which is still under numbers we require even if we split rooms and had chaperones etc. Positive for PFA this has sold out so well and popular – we must be doing something right!!! On this occasion due to limited office staff tickets were unable to be sold via letter and school office, unfortunately cannot be helped and this was the only way to have the event running.</p> <p>Katie Barnett-Shafi to organise 140 hotdogs or more if possible. Plus bread rolls, ketchup and napkins.</p> <p>Sweets are to be sourced, Simon Hill can possibly get Maoams, James Robertshaw no longer at Haribo. PFA to buy Choc dips, jellies, flumps etc. Glo sticks to be bought.</p>	<p>All to hunt for larger local venue which is cheap? Or consider split age ranges?</p>

	<p>Karen Fisher to make balloon pop and Halloween pong</p> <p>Sarah K to make pin the wart on the witch</p> <p>Stalls – Thanks to all volunteers on the night.</p> <p>Sweets – 6-7 Moira Hirst, 7-8 Aimee Ward</p> <p>Slime and eyeballs 6-8 Jodie Hinchcliffe</p> <p>Tattoos 6-8 Gemma and Sharon</p> <p>Halloween Pong 6-7 Claire Onyszko, 7-8 Emma Howley</p> <p>Glo Sticks – 6-7 Sarah Burton, 7-8 Siobhan Hammond</p> <p>Pin the wart on the witch 6-7 Makaela Newsome, 7-8 Aboli</p> <p>Pumpkin Balloon pop 6-7 Kelly Whittingham, 7-8 Kim Voyce</p> <p>Door – Carly Eagleton and Yvette Delahunt</p> <p>Hot dogs – Sara Dache</p> <p>Sharon Buchan – Float</p> <p>Clare Murray and Katie Barnett-Shafi – Door duty</p> <p>Raffle – Nicola Collins</p> <p>Set up – Sara Dache, Yvette Delahunt, Aboli, Liz Graham, Carly Eagleton, Sharon Buchan</p> <p>Raffle prizes ready.</p> <p>Remember to take Blu Tak, sellotape, drawing pins and scissors</p> <p>Yvette to do presentation for TV screen!!</p>	
	<p><b>Christmas raffle</b></p> <p>Fantastic amount of donations already organised and collected by Mary in preparation for the Christmas raffle. Sponsor business required for tickets – facebook post to go out CE/YD.</p> <p>£10 worth of tickets in envelope for each child in school. Unwanted ones to be returned and sold at church. Mary has asked Fr Eamon for first weekend slot in Dec. KMF has envelopes. KMF to push returning unwanted ones via the ‘anonymous postbox’</p> <p><b>Draw date needed from school staff</b></p>	
	<p><b>Secret Santa</b></p> <p><b>Date needed from Mrs Moulding as to when is good for school</b>, in past years we have done first Tuesday of Dec, however we are aware Tuesdays are now assembly days. Chdn need a reminder day to bring money.</p> <p>Once we have a date volunteers will be needed, at least 4 for morning and 8 for the afternoon. Presents taken to EY Unit in AM and shop set up. CE to laise with EY staff</p>	

	<p>(Nicoal) re: money collection on date or day before. PM for Yr1-6 set up in hall usually 1.15pm until 4pm. Volunteers to wear Christmas jumpers and have music playing.</p> <p>Wrappers and more paper donations are needed prior to the event. – So far we have Lucy Godbold, Louise Hill and Sarah Hill, Sandra Lord, Joanna Terry.</p> <p>More men's gifts needed, suggestions are Travel sets, aftershave, soaps, car kits, gardening sets etc.</p> <p>The letter needs to state maximum of three gifts per child and presents are only for adults.</p>	
	<p><b>Christmas Card Project</b></p> <p>As last year – using same company. School are on with designs and all is in order with staff/children to have these completed by Friday 11<sup>th</sup> October so we can send off and get proofs for each child. Staff have been asked to ensure cards are completed by the children and not returned unfinished. Hoping the proofs will be out to children and families for ordering by the latest November 1<sup>st</sup> (fingers crossed we can get this done before half term).</p> <p>This should mean we have orders completed and delivered by early Dec. As last year mugs, tea towels, bags for life, gift wrap etc will all be available for a reasonable cost.</p>	
	<p><b>Current funds</b></p> <p>It was discussed what current funds of approx. £6000 are to be spent on - suggestions include a shelter for parents/grandparents in the playground, trim trail in the playground, benches for playground. Mrs Moulding has requested the Barclays grant is used for planting in the playground. PFA questioned is planting bulbs best use of the 'man power' we have available via this scheme? Based on last meetings discussions with Mrs M regarding playground safety and roots from trees for playground revamp <b>Jenna and Mrs Moulding to provide quotes to Carly of exactly the type of trim trail school would like PFA to support/purchase.</b></p> <p>Joanna suggested area between class 3-4 be 'conservatory' and used as cloakroom as current area very cramped, or astro turf and picnic benches? <b>CE/YD to arrange a meeting with Mrs Moulding to spend time discussing this in more detail.</b></p> <p>PFA raised questions about academisation and what funding will become available via this for ICT/building/staffing work – priorities for PFA. PFA is a stand alone charity so in terms of academisation should not affect what we do? Await outcome from parents meeting on Weds 16<sup>th</sup> with governors.</p>	
	<p><b>Daytime PFA meeting</b></p> <p>Joanna trailed running a daytime PFA meeting on Wednesday 9<sup>th</sup> October at 2.30, within school, all welcome.</p> <p>The next meeting will be on Monday 11<sup>th</sup> November at 9am. Continue to monitor attendance at this. If this is successful future daytime meetings will be held on the day of the evening meeting to feed in.</p> <p>CE raised questions about how this could be kept coherent – as didn't want two groups</p>	

	<p>running alongside having separate discussions and ultimately decisions needed to be made and minutes needed to go out as one. Was it difficult to minute a meeting you aren't at and how viable were the minutes?</p>	
	<p><b>A frame</b></p> <p>A new A frame has been purchased to assist with playground advertising. The last one was vandalised by unwanted visitors to the playground.</p>	
	<p><b>Notice Board Key</b></p> <p>Gemma Coubrough has the notice board key, she is getting copies made. Thanks for organising this.</p>	
	<p><b>Next meeting</b></p> <p>The next meeting will be held on Tuesday 12<sup>th</sup> November at 7.0pm at The Black Bull</p> <p>Daytime Meeting – Monday 11<sup>th</sup> November 9am at school.</p>	