



Aspire Educational Trust

Employment details

Job title:	Teacher
Reports to (job title):	Principal
Hours of work:	19.44 hours per week 52.143 weeks per year
Level and scale point:	M1 upwards
Applications by:	8/11/2019
Interviews:	To be arranged

Main duties/responsibilities

Main purpose of the job
<ul style="list-style-type: none">• Be responsible for the learning and achievement of all pupils in the class/es ensuring equality of opportunity for all
<ul style="list-style-type: none">• Be responsible and accountable for achieving the highest possible standards in work and conduct
<ul style="list-style-type: none">• Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
<ul style="list-style-type: none">• Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils
<ul style="list-style-type: none">• Act within, the statutory frameworks, which set out their professional duties and responsibilities and in line with the duties outlined in the current School Teachers Pay and Conditions Document and The Aspire Educational Trust and Performance Management Framework. Take responsibility for promoting and safeguarding the welfare of children and young people within the school
<ul style="list-style-type: none">• Notwithstanding the detail in this job description, in accordance with the Trust/Academy's Flexibility Policy the job holder will undertake such work as may be determined by the Principal from time to time, up to or at a level consistent with the Main Responsibilities of the job.

Person specification

	Essential	Desirable
Duties and responsibilities	<ul style="list-style-type: none"> All teachers are required to carry out the duties of a schoolteacher as set out in the <u>current School Teachers Pay and Conditions Document</u>. Teachers should also have due regard to the Teacher Standards set out in the Aspire Pay Policy, performance will be assessed against the teacher standards as part of the appraisal process as relevant to their role in the school. 	
Teaching	<ul style="list-style-type: none"> Deliver the curriculum as relevant to the age and ability group/subject/s that you teach Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate Be accountable for the attainment, progress and outcomes of pupils' you teach Be aware of pupils' capabilities and their prior knowledge in order to differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; EAL; disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English (whatever your specialist subject) Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners' progress and levels of attainment Make accurate and productive use of assessment to secure pupils' progress Give pupils regular feedback, both orally and through accurate marking (where appropriate) and encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study Use relevant data to monitor progress, set targets, and plan subsequent lessons Plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate 	
Behaviour and Safety	<ul style="list-style-type: none"> Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly Manage classes effectively, using approaches which are appropriate to pupils' needs in order to inspire, motivate and challenge pupils Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils Have high expectations of behaviour, promoting self-control and independence of all learners Carry out playground and other duties as directed and within the remit of the current School Teachers' Pay and Conditions Document 	

	<ul style="list-style-type: none"> • Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures
Team working and collaboration	<ul style="list-style-type: none"> • Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies • Liaise with the class teacher. • Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them • Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil • Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school • Cover for absent colleagues • Fulfil wider professional responsibilities • Work collaboratively with others within the school and across the Trust to develop effective professional relationships • Deploy support staff effectively as appropriate • Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems/processes as appropriate • Communicate and co-operate with relevant external bodies • Make a positive contribution to the wider life and ethos of the school and the Trust
Administration	<ul style="list-style-type: none"> • Register the attendance of and supervise learners, before, during or after school sessions as appropriate • Participate in and carry out any administrative and organisational tasks in line with school and Trust processes
Professional development	<ul style="list-style-type: none"> • Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and wellbeing, refining your approaches where necessary responding to advice and feedback from colleagues • Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal • Proactively participate with arrangements made in accordance with The Trusts Appraisal Process.
Personal Attributes	<ul style="list-style-type: none"> • Demonstrate behaviours reflective of the Aspire Educational Trust's culture. • Professional. • Proactive. • Team player

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process and the school would aim to reach agreement on any changes