

**PATCHAM INFANT SCHOOL
GOVERNING BODY MEETING
AGENDA**

Meeting Type	Full Governing Body - FRO
Date/Time:	23 rd October 2019 4.30 pm
Location:	Patcham Infant School
For:	Full Governing Body
Quorum:	For decisions to be binding at least one half of current governors are required

	AGENDA ITEM	PAPERS
1	Welcome and Apologies Declaration of Interest in agenda items	
2	FINANCE 2.1 Budget monitoring 2019/20 – on track? 2.2 Budget 2020 +on - discussion re basis and any identified tricky areas 2.3 Financial benchmarking comparisons <i>discussion</i> 2.4 SFVS – <i>Discussion</i>	2.1a Latest outturn + note of anomalies 2.1b Chart of accounts review 2.1c Finance report AB
3	MINUTES FROM LAST MEETING AND MATTERS ARISING	3 Minutes 11.9.19
4 Chair	STAFFING 4.1 Headteacher’s performance management group report <i>HT and DHT salary approval</i> (CT, HH and CW to withdraw) 4.2 Pay committee (3 governors for any appeal panel to withdraw) 4.3 Appraisal policy 4.4 Pay policy <i>for approval</i> 4.5 Disciplinary and whistleblowing reports 4.6 Staffing Structure Annual Review (may be taken at 3) 4.7 Job Share policy (ratification not required) 4.8 TTO Settlement Offer	4.4 Pay Policy 19/20 4.7 Job share/flexible working policy
5	HEADTEACHER REPORT Verbal (if anything else not covered elsewhere)	
6 Chair	REVIEW & AGREE SCHOOL OPERATIONAL PLAN	6.1 School Operational plan
7	DATA PROTECTION POLICY RATIFICATION Data Protection policy	
8 Chair	VICE-CHAIR’S REPORT	Verbal
9	HEALTH AND SAFETY TR Verbal update	
10 Chair	GOVERNOR REPORTS (visits/training)	
11	STATUTORY POLICY/DOCUMENT update <i>discussion</i>	11.1 Statutory list 11.2 Policy discussion
12	ANY OTHER BUSINESS	